

Report No.
ES20356

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: LICENSING SUB-COMMITTEE

Date: 6th February 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: APPLICATION FOR A NEW PREMISES LICENCE FOR
FESTIVAL REPUBLIC LTD CRYSTAL PALACE PARK SE20 8DT

Contact Officer: Steve Phillips, Nuisance, ASB, Health & Safety and Licensing Manager
Tel: 020 8313 4659 E-mail: steve.phillips@bromley.gov.uk

Chief Officer: Colin Brand Director: Environment and Community Services

Ward: Crystal Palace & Anerley ward

1. Reason for report

- 1.1 To provide the Licensing Sub-Committee with information supporting them to determine this licence application.

2. RECOMMENDATIONS

- 2.1 The Licensing Sub-Committee asked to determine this application having taken into account the Council's Statement of Licensing Policy 2021 to 2026 and written and oral representations by the applicant and objectors.

Members can

1. Grant the licence
2. Grant the licence with the addition of conditions necessary to promote any of the licensing objectives
3. Exclude from the scope of the licence any of the licensable activities to which the application relates
4. Refuse to specify a person in the licence as the premises supervisor
5. Reject the application

Impact on Vulnerable Adults and Children

1. Summary of Impact:

When making decisions under the Licensing Act 2003 the Council is required to promote the licensing objectives, one of which is the protection of children from harm.

Corporate Policy

1. Policy Status: Existing Policy:

The Council has adopted a statement of its licensing policy under the Licensing Act 2003 for the period 2021 to 2026.

2. BBB Priority: Children and Young People Excellent Council Quality Environment Safe Bromley Vibrant, Thriving Town Centres Healthy Bromley Regeneration

Financial

1. Cost of proposal: Licensing statutes allow for an appeal to the Magistrates Court against the Council's decision. Should an appeal be made, costs are likely to be incurred but it is not possible to quantify these.
 2. Ongoing costs: Non-Recurring Cost
 3. Budget head/performance centre: Public Protection and Portfolio
 4. Total current budget for this head: £1.6M
 5. Source of funding: 2023/2024
-

Personnel

1. Number of staff (current and additional): 1 Licensing Officer supported by 3.5 FTE admin
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement: The Council is the Licensing Authority for the Licensing Act 2003. This is a Non-Executive function and is delegated to the General Purposes and Licensing Committee. Where representations are received about a licence application, it is referred to the Licensing Sub Committee for a hearing and decision.
 2. Call-in: Not Applicable
-

Procurement

1. Summary of Procurement Implications: Not applicable
-

Property

1. No property implications for this application/licence.
-

Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: There are no significant implications.
-

Customer Impact

1. When considering and making a determination on this application Members need to balance the benefits of holding the licence against any adverse effects to the Public, Local Residents and Businesses by considering its impact against the licensing objectives
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? **Yes**. Ward Members were notified about the application by email on 5th December 2023.
 2. Summary of Ward Councillors' comments: **Comments** were received from Councillor Ryan Thomson on the grounds of Public Nuisance regarding this application and expressing concerns that the application was for a permanent licence.
-

Responsible Authorities Views

1. Have Responsible Authorities been asked for comments? **Yes**. They were notified about the application by email on 5th December 2023.
 2. Summary of Responsible Authorities comments: **3 objections** were received from Responsible Authorities as follows:
 - **Police** – Objected on the grounds of Prevention of Crime and Disorder, Public Nuisance, Public Safety and made reference to the London Borough of Bromley's Statement of Licensing Policy 2021 – 2026 section 16 which states that "*Large Scale Events are generally dealt with on a time limited premises licence. They are not granted on a multi-year basis.*"
 - **Health & Safety Team** – Objected on the grounds of the prevention of Public Nuisance as the application is not in accordance with the London Borough of Bromley's Statement of Licensing Policy 2021 – 2026 section 16 relating to large scale events.
 - **Public Health Nuisance Team** – Objected on the grounds of the London Borough of Bromley's Statement of Licensing Policy 2021 – 2026 section 16 statement that large Scale Events are not granted on a multi-year basis.
-

Residents and interested parties

5 valid representations were received from local residents objecting to the application.

These objections can be found in **Appendix 2**.

3. COMMENTARY

3.1. Licensing Act 2003.

The Licensing Act 2003 states that any premises requires a licence/certificate issued by the Council (premises licence/club premises certificate) where the following activities occur:-

Provision of regulated entertainment

- a) Plays. (Where the audience exceeds 500 people)
- b) Films.
- c) Indoor sporting events. (Where the audience exceeds 1000 people)
- d) Boxing or wrestling entertainment.
- e) Live music. (subject to the Live Music Act 2013 exemptions)
- f) Recorded music.
- g) Performances of dance. (Where the audience exceeds 500 people)

Provision of late-night refreshment (between 2300hrs and 0500hrs).

Supply of alcohol (on and off sales).

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club.

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place.

Licences/Certificates may be issued subject to any terms, conditions or restrictions the Council feels are appropriate to address any or all of the four licensing objectives.

The Council has previously agreed Bromley's Statement of Licensing Policy for the Period 2021 – 2026.

The Licensing Sub-Committee must consider the Statement of Licensing Policy and any Special Policy of Cumulative Impact currently in force when making any decisions in respect of these applications.

Description of the Premises

Taken from the application form – "Crystal Palace Park is a historic park in southeast London with a distinguished history of staging music events. For these events we propose to use the terraces which are grassed and hard-standing areas which have historically lent themselves to larger events. The park's basic infrastructure includes internal tarmac paths footway paths some running water and mains electricity to certain areas. The park has vehicular access via a number of access routes and pedestrian access from several other gates around the boundary. Event production parking can be facilitated in a number of places as the park has ample car parking spaces. There will be no public parking for general ticket holders. The emergency services have experience of previous events held in the park. The park has a number of transport hubs in close proximity which will allow for a prompt customer egress after the events."

A site plan of the proposed area of the park to be used can be found at the end of **Appendix 1** and a satellite image of the park can be found in **Appendix 4**.

Licensing History

The previous licence was held by Live Nation (Music) UK Ltd from the 1st January 2021 until the 30th September 2023. The current applicant, Festival Republic Limited is a subsidiary of Live Nation (Music) UK Limited. The change in the premises licence holder is from one group company to another. The events at Crystal Palace Park have been organised and delivered by Festival Republic Limited since 2021. The Festival Director will continue to be Mr Melvin Benn who is a director of both companies.

In **2021** the event was promoted as the 'Wireless' festival. This event resulted in over 80 complaints recorded on the Council's database. The complaints related to issues including the following:

- Excessive noise and vibration
- Antisocial behaviour
- Sexual harassment / assault
- Crime & disorder
- Illegal Parking
- Traffic congestion
- Litter

A complaint was also received from the Chief Executive Officer of the Crystal Palace Park Trust alleging that one of Festival Republic's contractors responsible for providing temporary toilet facilities had 'dumped sewage waste from the festival into a sewer behind the National Sports Centre and that it had gone on to do environmental damage, including harm to wildlife'.

Information was received, post event, from the organisers that over the 3 days of the event there had been a total of 91 crimes recorded resulting in 23 arrests over issues including assault on police and emergency workers, possession of drugs with intent to sell and possession of weapons.

In **2022** the event was also promoted as the 'Wireless' festival. For this event the Council Customer Services Call Centre were informed to direct any complainants to the event organiser. Complaints were received regarding traffic & parking, antisocial behaviour, noise and vibration.

Vibration was a specific issue and complaints were received stating that the vibration caused a 'swaying' motion of a nearby flats, that windows and doors were 'rattling' and that cracks had appeared on the ceiling of one of the flats. Another complainant reported that "*my house was swaying from side to side to the extent that I felt ill, unable to stand without holding on to something, downright frightened (I was in tears) and unsafe.*"

Information was received, post event, from the organisers that over the 3 days of the event there had been a total of 97 crimes recorded including theft & robbery, sexual assault, possession of drugs, possession of offensive weapons, assault on an emergency worker.

In **2023** the type of event was changed to a series of individual events rather than a 3 day festival. The stage moved to a different position and the capacity was reduced to address noise and vibration issues.

The organiser received 46 noise complaints which was a reduction of 23% on the previous year. 7 complaints were received on other issues (parking ASB etc.) which is a reduction of 81% on the previous year.

Information was received, post event, from the organisers that over the entire event no crimes and no arrests had been recorded.

A copy of the previous licence can be seen at **Appendix 3**.

Details of the Application

This is an application for a premises licence to supply alcohol on the premises, provide regulated entertainment including live and recorded music, the provision of films, plays and performance of dance.

The hours for regulated entertainment and alcohol are Monday to Sunday 11:00hrs to 22:30hrs. The opening hours stated on the application are 10:00 to 23:00 every day.

The proposed conditions submitted with the application states that the Premises Licence should authorise licensable activity for up to 6 event days at a maximum capacity 29,999 persons and a further 2 event days at a maximum capacity of 5,000 persons each calendar year between 1st May and 30th September.

Full details of the application, site plan and proposed conditions are contained in **Appendix 1**.

Representations

During the public consultation period the Council received a total of 9 valid objections. All of the valid representations can be found in **Appendix 2**.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Licensing regimes provide for additional controls through specific permissions to undertake activities. Both the Licensing Act 2003 and Gambling Act 2005 contain licensing objectives which seek to protect particular vulnerable groups. In the case of the Licensing Act 2003 it seeks to protect children from harm whereas the licensing objectives under the Gambling Act 2005 are wider and seek to protect children and vulnerable adults from being harmed or exploited.
- 4.2 Businesses and the Council are required to promote these objectives in the way they operate or make decisions.
- 4.3 Details of applications under both Acts are referred to the appropriate safeguarding teams for comment. No response was received to this application.

5. TRANSFORMATION / POLICY IMPLICATIONS

- 5.1 Both the Licensing Act 2003 and the Gambling Act 2005 require the Council to prepare, consult on and publish statements of their licensing policy. These must be reviewed at least every 5 years under the Licensing Act and 3 years under the Gambling Act.
- 5.2 Members should make decisions in accordance with these policies but are free to depart from them with good reason.
- 5.3 The current policies are -
 - Statement of Licensing Policy 2021 - 2026
 - Statement of gambling policy 2022 - 2025

6. FINANCIAL IMPLICATIONS

- 6.1 There are rights of Judicial Review and appeal to the Magistrates Court against the decision of the Sub-Committee under both the Licensing and Gambling Acts. If an appeal were to be lodged there are costs associated with defending it. These are difficult to quantify and the Courts can award costs. In the event of a successful appeal we could pay the costs of the appellant as well as our own. Equally if we successfully defended an appeal, it is open to the Court to order our costs to be paid by the appellant.

7. PERSONNEL IMPLICATIONS

- 7.1 Number of staff (current and additional): 1 Licensing Officers supported by 3.5 FTE Administration Staff.
- 7.2 If from existing staff resources, number of staff hours: A licensing application typically takes 7hrs professional officer time and 5hrs administration time.

8. LEGAL IMPLICATIONS

- 8.1 Any Parties involved in a hearing before a Sub-Committee can seek a Judicial Review if the Local Authority has failed to administer the hearing in accordance with proper procedures.
- 8.2 Any Party involved with the hearing before licensing subcommittee can appeal any decision made at that hearing to the magistrate's court.
- 8.3 The Council has adopted a procedure for the conduct of hearings.

9. PROCUREMENT IMPLICATIONS

There are no procurement implications.

10. EQUALITIES IMPLICATIONS

- 10.1 The Equality Act (2010) requires public bodies to have due regard to the need to:
- *eliminate unlawful discrimination, harassment, victimization and any other conduct prohibited by the Act.*
 - *advance equality of opportunity between people who share a protected characteristic and people who do not share it; and*
 - *foster good relations between people who share a protected characteristic and people who do not share it.*
- 10.2 The protected characteristics covered by the Act are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.
- 10.3 There is no indication that the proposed recommendations will have a disproportionate impact on any individuals or groups with a shared protected characteristic.

11. ENVIRONMENTAL IMPLICATIONS

There are neutral environmental and carbon reduction implications from the proposals contained in this report.

12 WARD COUNCILLORS / OTHER STATUTORY CONSULTEES VIEWS

12.1 Have Ward Councillors been asked for comments? Yes. Ward Members were notified about the application by email on 5th December 2023.

12.2 Summary of Ward Councillors' comments: Comments were received from Councillor Ryan Thomson on the grounds of Public Nuisance regarding this application.

12.3 Responsible Authorities Views: 3 objections were received from Responsible Authorities.

12.4 Summary of Responsible Authorities Views: See table below for objections received.

The following Responsible Authorities were notified about this application and their views sought.

Responsible Authority	Date Notified	Comments
Metropolitan Police	5th December 2023	Objection
Planning Authority	5th December 2023	No objection
Trading Standards Service	5th December 2023	No response
Public Health Nuisance Team	5th December 2023	Objection
Health & Safety Team	5th December 2023	Objection
Child Protection Team	5th December 2023	No response
Fire Authority	5th December 2023	No objection

All of the objections can be found in **Appendix 2**.

Note: After the consultation period had ended, Festival Republic arranged a number of meetings Councillors and Responsible Authorities to discuss the concerns raised. As a result Cllr Thomson submitted a revised representation stating that he would now accept a 5 to 7 year licence rather than one that is open-ended. The police also submitted a further representation stating they would accept a 5 year licence.

As result of these meetings, Festival Republic have now stated that they will accept a time limited licence and propose a period of **five years** on the basis that it is acceptable to the Police and Ward Councillors.

Non-Applicable Sections:	9
Background Documents: (Access via Contact Officer)	Soft File Computer based records

Appendix 1

Application Form, Proposed Conditions & Premises Plan

Application for a Premises Licence under the Licensing Act 2003

Please read the following instructions first –

- Use the Extra Page at the end of the form to provide further details if necessary
- When it is complete you can submit the form directly to us – click on the Submit Form button. You may wish to print and keep a copy of the completed form for your records. For help information about filling in this type of electronic form, click on the help information button
- [Please read the available information on the Licensing Act 2003](#)
- [Before completing this form please read the guidance notes](#)

What district/local area are you applying to?

I / We

Melvin Benn

(premises licence holder name)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal address of premises or, if none, ordinance survey map reference or description

Crystal Palace Park
Thicket Rd
London

Postcode

SE19 2GA

Telephone number of premises

Non-domestic rateable value of premises
([if you are unsure, you can use this Government link for more information](#))

£0.00

Trading name of the business

Crystal Palace Park

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

As a Limited Company

Please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities;
or

I am making the application pursuant to a:

Statutory function or

A function discharged by virtue of His Majesty's prerogative

INDIVIDUAL APPLICANTS (fill in as applicable)

Title

First names

Surname:

Are you 18 years or older? Yes No

Date of Birth

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

First names

Surname

Date of Birth (you must be 18 years old or over)

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Festival Republic Ltd

Address

Farmiloe Building
30 St John St
Barbican
London EC1M 4AY

Registered number (where applicable)

02409911

Description of applicant (for example, partnership, company, unincorporated association etc.)

Private Limited Company

Telephone number (if any)

07448055731

Email address (optional)

salfarano@festivalrepublic.com

Operating Schedule	
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When do you want the premises licence to start?	<input type="text" value="01/05/2024"/>
If you wish the licence to be valid only for a limited period, when do you want it to end?	<input type="text"/>
If 5,000 or more people attend the premises at any one time, please state the number expected to attend	<input type="text" value="29999"/>

General description of premises

Crystal Palace Park Is An Historic Park In South East London With A Distinguished History Of Staging Music Events. For These Events We Propose To Use The Terraces Which Are Grassed And Hard-Standing Areas Which Have Historically Lent Themselves To Larger Events.

The Park's Basic Infrastructure Includes Internal Tarmac Paths Footway Paths Some Running Water And Mains Electricity To Certain Areas.

The Park Has Vehicular Access Via A Number Of Access Routes And Pedestrian Access From Several Other Gates Around The Boundary.

Event Production Parking Can Be Facilitated In A Number Of Places As The Park Has Ample Car Parking Spaces. There Will Be No Public Parking For General Ticket Holders.

The Emergency Services Have Experience Of Previous Events Held In The Park.

The Park Has A Number Of Transport Hubs In Close Proximity Which Will Allow For A Prompt Customer Egress After The Events.

Operating Schedule Continued

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act)

Provision of regulated entertainment

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performance of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |
|
 | |
| i) Provision of late night refreshment (if ticking yes, fill in box I) | <input type="checkbox"/> |
|
 | |
| j) Supply of alcohol (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M (on the following pages)

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>		
				Outdoors <input type="checkbox"/>		
				Both <input checked="" type="checkbox"/>		
Day	Start time	Finish time	Please give further details here (please read guidance note 3)			
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	The performance of plays may take place at the events.			
	<input type="text"/>	<input type="text"/>				
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			State any seasonal variations for performing plays (please read guidance note 4)	
	<input type="text"/>	<input type="text"/>			Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.	
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Non standard timings. Where you intend to use the premises for the performance of a play at different times than those listed, please list (please read guidance note 5)			
	<input type="text"/>	<input type="text"/>				
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>		
				Outdoors <input type="checkbox"/>		
				Both <input checked="" type="checkbox"/>		
Day	Start time	Finish time	Please give further details here (please read guidance note 3)			
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	<p>Films may be shown including short films on the Main Stage screens between music acts from 11:00 to 22:30 each event day.</p>			
	<input type="text"/>	<input type="text"/>				
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			<p>State any seasonal variations for the exhibition of films (please read guidance note 4)</p>	
	<input type="text"/>	<input type="text"/>			<p>Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.</p>	
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	<p>Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list (please read guidance note 5)</p>			
	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>			
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				
	<input type="text"/>	<input type="text"/>				

C

Indoor Sporting Events Standard days and timings (please read guidance note 6)				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)	
Mon	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>		State any seasonal variations for indoor sporting events (please read guidance note 4)
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>				
				Outdoors <input type="checkbox"/>				
				Both <input type="checkbox"/>				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)	
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Amplified music may be played between 11:00 - 22:30 each event day including live performances by DJs.	
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	State any seasonal variations for performance of live music (please read guidance note 4)	
	<input type="text"/>	<input type="text"/>	Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.	
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Non standard timings. Where you intend to use the premises for the performance of live music at different times than those listed, please list (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>		
	<input type="text"/>	<input type="text"/>		

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Recorded music may be played as a performance and in between acts on all stages.					
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				State any seasonal variations for playing recorded music (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>				Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.		
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>	It is proposed that one bar in the backstage area will be open until 23:30 with all other bars closing no later than 22:30. The backstage bar will play background music only (which is not Regulated Entertainment), and will be open to artists, guests, and VIPs only.					
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Dance may or may not be performed as part of the events where amplified music is played.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	State any seasonal variations for the performance of dance (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>	Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.		
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>			
	<input type="text"/>	<input type="text"/>			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Events may include cabaret or comedy performances.					
			Will the entertainment take place indoors or outdoors or both? (please read guidance note 2)					
			Indoors	<input type="checkbox"/>				
			Outdoors	<input type="checkbox"/>				
			Both	<input checked="" type="checkbox"/>				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Events may include cabaret or comedy performances.					
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				State any seasonal variations for entertainment of a similar description to that falling within (e), (f) and (g) (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>				Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.		
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption: (please read guidance note 2)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>	Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year. A challenge 25 policy will be implemented.					
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>				It is proposed that one bar in the backstage area will be open until 23:30 with all other bars closing no later than 22:30. The backstage bar will play background music only (which is not Regulated Entertainment), and will be open to artists, guests, and VIPs only.		
Thur	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text" value="11:00"/>	<input type="text" value="22:30"/>						
	<input type="text"/>	<input type="text"/>						

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (DPS).

Title	Mr
First Name(s)	Norman
Surname	McDonagh
Date of Birth	01/02/1955
Address	47 Cloch Road, Gourock
Postcode	PA19 1AT
Personal licence number	2006/00862/LAPER
Issuing licensing authority	Brighton And Hove City Council

Please print the 'Consent of individual to being specified as premises supervisor' form and have the person specified above sign and confirm the details given.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

If adult entertainment is provided such as, but not limited to, plays, films and comedy, it will be subject to age restrictions, access restrictions and monitoring so it cannot be viewed by children, which shall be agreed through the Multi Agency process.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)	
Day	Start time	Finish time		
Mon	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>	Events may take place between 1 May and 30 September each year. Event dates will be agreed at least 6 months prior to the first Event each year.	
Tues	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		
Wed	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5) It is proposed that one bar in the backstage area will be open until 23:30 hrs with all other bars closing no later than 22:30 hrs. The backstage bar will play background music only (which is not Regulated Entertainment).
Thur	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		
Fri	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		
Sat	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		
Sun	<input type="text" value="10:00"/>	<input type="text" value="23:00"/>		

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Please refer to the "Section M - General" document attached to this application.

b) The prevention of crime and disorder

Please refer to the "Proposed Conditions" document attached to this application.

c) Public safety

Please refer to the "Proposed Conditions" document attached to this application.

d) The prevention of public nuisance

Please refer to the "Proposed Conditions" document attached to this application.

e) The protection of children from harm

Please refer to the "Proposed Conditions" document attached to this application.

Custom Process Configuration

XML Specific

Application type	<input type="text"/>
Licence Case Type	<input type="text"/>
Licence Status	<input type="text"/>
XML Template	<input type="text"/>
CAPS Reference	<input type="text"/>

Payments request

CallingAppID	<input type="text"/>
CallingAppRef	<input type="text"/>
PaymentSourceCode	<input type="text"/>

Response response

PaymentAuthorisationCode	<input type="text"/>
IncomeManagementReceiptNumber	042-55185
Originators Reference	<input type="text"/>
CardScheme	<input type="text"/>
CardType	<input type="text"/>
PaymentAmount	<input type="text"/>
ResponseCode	<input type="text"/>
ResponseDescription	SUCCESS
Number of payment lines	<input type="text"/>

Payment 1

Receipt Number	<input type="text"/>
DueDate	<input type="text"/>
PaymentType	<input type="text"/>
Pay Description	<input type="text"/>
XML Description	Premises Licence
PaymentDue	£100.00
Paid	<input type="text"/>
Payment Date	05/12/2023
Fund	<input type="text"/>
Reference	YF2NDB10N98

Form Calculations

Title Casing	<input type="text"/>
Sentence Casing	<input type="text"/>
UPRN for address lookup	<input type="text"/>
Boolean to hide this page	<input type="checkbox"/> <input type="checkbox"/>
Field for email (Bath or Brom)	Brom
Field for fee array	BandA,100.00,BandB,190.00,BandC,315.00,BandDNoAlcohol,450.00,BandDAlcohol,450.00,BandENoAlcohol,635.00,BandEAlcohol,635.00
WRS custodian initials	<input type="text"/>

Other Custom Calculations

Calculation for licensable activities	<input type="text"/>	App Day Tel	<input type="text"/>
Subject Line for Email Out	<input type="text"/>	App Email	<input type="text"/>
Body for Internal Email	<input type="text"/>	App Address	<input type="text"/>
Body for External Email	<input type="text"/>	App DOB	<input type="text"/>
Start Date in XML format	<input type="text"/>	App 2 D Tel	<input type="text"/>
End Date in XML Format	<input type="text"/>	App 2 Email	<input type="text"/>
Hours the TEN covers	<input type="text"/>	App 2 Add	<input type="text"/>
DOB	<input type="text"/>	App 2 DOB	<input type="text"/>
Customer Email Acknowledgment	<input type="text"/>	Agent D Tel	<input type="text"/>
Premise Activities Complete	<input type="text"/>	Agent Add	<input type="text"/>
Premise Activities Part 1	<input type="text"/>	Agent Email	<input type="text"/>
Premise Activities Part 2	<input type="text"/>	Open Hours	<input type="text"/>
Premise Address	<input type="text"/>	App 3 D Tel	<input type="text"/>
TP Address	<input type="text"/>	App 3 Email	<input type="text"/>
TP DOB	<input type="text"/>	Ext Pty Email	<input type="text"/>

I will provide the plan of the premises (See [section 2.9](#) of this guidance)

I will provide the consent form

I understand I must now advertise my application

I understand that if I do not comply with the above requirements my application will be rejected

I am applying as an individual rather than a business / limited company and have provided proof of my entitlement to work in the UK (for information on what you can provide as evidence, [please reference our evidence guidance notes](#))

Please attach evidence using the 'Upload & Attach Files' button.

Types of files accepted as attachments: gif, jpg, jpeg, tif, tiff, bmp, png and pdf.

Please ensure that the documents you attach are complete and easy to read. If documents are incomplete or are difficult to read this may result in a delay in your application.

Declaration (please read guidance note 10)

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name

Melvin Benn

Date

05/12/2023

Capacity (owner, director etc.)

Managing Director

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name

Date

Capacity (owner, director etc.)

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Name

Melvin Benn

Address

Farmiloe Building
30 St John St
Barbican
London EC1M 4AY

Postcode

EC1M 4AY

Telephone number (if any)

If you would prefer us to correspond with you by email, your email address (optional)

salfarano@festivalrepublic.com

Section M

(a) General

The Events at Crystal Palace Park have previously been authorised and successfully held under Premises Licence 20/00398/LAPRE between 1 January 2021 and 30 September 2023.

The purpose of this application is to secure a Premises Licence not limited in time, to authorise events for future years.

The main changes proposed from the previous Premises Licence are:

- (i) The capacity shall be reduced from the previous permitted capacity of 49,999 to 29,999 including ticket holders, performers, guests, staff and contractors.
- (ii) The number of events will be increased from 6 days to 8 days but the 2 extra Event days shall be limited to a maximum capacity of 5,000 persons.
- (iii) There is an amendment to the supply of alcohol proposed so that we are able to operate a bar in the backstage area which will be open until 23:30 hrs (all other bars close at 22:30 hrs). This backstage bar is for performers and guests, Regulated Entertainment will not take place but background music may be played.
- (iv) The window for Events is extended to include May and 2 extra weeks of September.
- (v) The area in which Licensable Activities may take place within the Park will be increased to enable the Site to be relocated within the Park when regeneration of areas of the Park takes place. It is intended that the area of the relocated Site will remain the same.

The Site Plan is part of the Event Management Plan which will be submitted at least 6 months in advance of the First Event each year and will be approved by the Licensing Authority following scrutiny by the Multi Agency Group.

In 2024, the Site will be the same as that in 2023.

The Licensing Objectives will be promoted by incorporating the Conditions of the previous Licence (referred to above) within the new Premises Licence with a small number of changes/clarifications arising from the experience of holding events under the previous Licence. A copy of the Proposed Conditions are attached with the proposed changes highlighted in red.

These Conditions are detailed and robust. They are formatted to show the steps that must be taken to promote the Licensing Objectives. They provide for the annual planning process and the timescales for presentation of documents to the Multi Agency Group (SAG). There are Conditions for liaison with the Multi Agency Group, Responsible Authorities and other Authorities and with the local community. The preparation of the Event Management Plan and the Plans referred to in its appendices, the scrutiny of these Plans and their final approval are all provided for before the Events can take place. Post Event, there is provision for Multi Agency debriefs which feed into the future planning for Events.

The Conditions ensure a robust planning process and an approved Event Management Plan before an Event can take place. This is a tried and tested process for multi year Licences.

For Events for 5,000 persons or less, it is proposed that with the approval of the Licensing Authority and SAG, the content of the EMP and its appendices may be streamlined for these Events.

PROPOSED CONDITIONS

GENERAL

1. This Premises Licence authorises licensable activity for up to 6 event days at a maximum capacity 29,999 persons and a further 2 event days at a maximum capacity of 5,000 persons each calendar year between 1 May and 30 September.
2. Each year the following conditions apply.
3. Notice of the proposed event days for that year will be provided by the Premises Licence Holder (PLH) to the Licensing Authority and the Police at least 6 months prior to the first event day. The event days will be agreed with the Licensing Authority.
4. The PLH shall liaise with the Multi Agency Forum (often known as SAG) established to advise upon the events authorised by this Premises Licence.
5. A draft Event Management Plan (EMP) will be submitted by the PLH to the Multi Agency Forum for comment and discussion at least 5 months prior to the first event day. The draft EMP shall contain, but not be limited to:-
 1. Site Plan
 2. Covid-19 Statement (if required)
 3. Appendices 1-21
 - Appendix 1 - Adverse Weather Plan
 - Appendix 2 - Alcohol Management Plan
 - Appendix 3 - Crowd Management Plan
 - Appendix 4 - Child Protection and Safeguarding Policy
 - Appendix 5 - Counter Terrorism Plan
 - Appendix 6 - Health and Safety Policy
 - Appendix 7 - Fire Risk Assessment
 - Appendix 8 - Major Incident Plan
 - Appendix 9 - Medical Management Plan
 - Appendix 10 - Operational Management Plan
 - Appendix 11 - Noise Management Plan
 - Appendix 12 - Risk Assessment
 - Appendix 13 - Sanitation and Waste Management Plan
 - Appendix 14 - Security Placement Schedule
 - Appendix 15 - Site Map
 - Appendix 16 - Traffic and Transport Management Plan
 - Appendix 17 - Water Safety Plan
 - Appendix 18 - Production Schedule / CDM Build Schedule
 - Appendix 19 - Tent Exit Calculations
 - Appendix 20 - Fire Extinguisher Allocation
 - Appendix 21 - Ingress / Egress Plan

With the approval of the Licensing Authority and the Multi Agency Group, the content of the EMP and its appendices may be streamlined for events for 5,000 persons or less.

6. The EMP will include a Management Structure setting out key responsibilities based on the Gold/Silver/Bronze structure which is well understood by the organisers, Multi Agency Forum/Responsible Authorities.
7. The final draft of the EMP shall be submitted by the PLH to the Multi Agency Forum for approval 28 days before the first event day. Thereafter any further changes to the EMP must be approved by the Licensing Authority.
8. Throughout an event the PLH shall establish an Event Control to include the Event Liaison Team (ELT) comprising representatives of the PLH, Security and Multi Agency Forum. During event days the ELT shall manage operation of the event. Any necessary changes to the EMP may only be made with the consent of the ELT.
9. The PLH will implement the final EMP.
10. A Multi Agency debrief shall be held within 3 months of the last event day each year.
11. The PLH will utilise the format of Multi Agency meetings to bring together all key event staff and agencies involved in the event and the PLH will meet on dates agreed with the Licensing Authority to ensure everyone is up to date with all plans and has a platform to raise any concerns. It will be at these meetings that the detail of the event's progress and direction will be discussed. Multi Agency meetings will continue throughout the actual event itself at times agreed with the Multi Agency Forum.
12. Any authorised officer of the London Metropolitan Police, the Chief Fire Officer, any authorised officer of the London Fire Brigade, any authorised officer of London Borough of Bromley (LBB), and any authorised officer of the Child Protection Agency shall have access to the licensed site at all reasonable times for the purposes of enforcing the observance of the licence conditions, for the prevention and detection of crime and criminal activity, the prevention of public nuisance, public safety and the protection of children from harm.

PREVENTION OF CRIME AND DISORDER

Metropolitan Police

13. The PLH will liaise with London Metropolitan Police on procedures, crime prevention advice and other relevant matters.
14. The PLH will arrange regular meetings with the Metropolitan Police Service to ensure liaison and co-operation at all stages of the planning, during the event itself and post event to debrief. Crime reporting and handover procedures will be agreed with the Metropolitan Police Service no later than 28 days prior to the start of the events.

15. Should police services be required at the event the PLH will provide the Metropolitan Police Service with an area in Event Control as well as some space for essential police vehicles.
16. The Metropolitan Police Service will be notified at the earliest opportunity by the Security Coordinator in the case of any incidents of serious crime and disorder where the victim consents and where the victim does not consent, where an intervention is required to maintain wider public safety at the discretion of the Security Co-ordinator or PLH.

Security and Stewarding

17. The PLH will procure the preparation of the Security Plan which will form part of the EMP. The aims and objectives of the security plan in relation to crime and disorder are:-
 - To prevent and deter incidents of crime.
 - To provide a covert patrol to detect illegal activity.
 - To deal positively and proportionately with any incidents of disorder / anti-social behaviour.
 - To provide an eviction service from site.
 - To ensure the security of onsite infrastructure, bars, stages etc.

The key objectives of the security strategy will include :-

- Strong liaison with the Metropolitan Police to facilitate intelligence sharing and mutual support.
 - The interaction of security staff at an early stage with ticket holders in a positive and friendly manner.
 - The use of mobile response units to react quickly to reports of incidents.
 - The use of covert intelligence gathering staff where agreed with the Multi Agency Group.
 - The eviction of persons attempting to cause problems or stirring up large groups of people to behave in an anti-social manner.
 - The use of a co-ordinated approach with strong management from the Security Co-ordinator.
18. The security and stewarding companies contracted for each event will be notified to the local authority and emergency services in the EMP.
 19. The PLH will require that all security, stewarding, trader companies, bar companies, cleaners and other large staffing groups vet their staff to an appropriate level. This will be audited by PLH.
 20. An incident log will be kept and will be open to inspection by relevant agencies at all times in the Licensing Office.
 21. All security and stewarding personnel will be readily identifiable to others by means of a tabard bearing a conspicuous unique personal identification number. This identification number will be displayed prominently in a large font. The details of the

uniform(s) to be worn by the security and stewarding personnel will be provided to The Metropolitan Police as part of the EMP.

22. The profile and the training documentation for each security company will be available on request. Security staff will be briefed on the policies concerning the admission, exclusion and safeguarding of ticket holders whilst in the premises. In addition, a comprehensive staff handbook will be provided digitally to all security staff.
23. A security and stewarding placement schedule will be submitted to the Multi Agency Forum 28 days prior to the commencement of the event. The areas and numbers of deployments will be detailed in this Schedule which will form part of the EMP.
24. A draft version of this schedule will be submitted at least 3 months in advance of the event. The placements and numbers will be fluid to be able to react appropriately to unexpected crowd behaviour. A security coordinator will be based in Event Control to coordinate security operations.
25. Security in sufficient numbers will be deployed at the Event and a daily audit of security numbers will be undertaken by the Security Coordinator.
26. Crime prevention advice will be agreed with the Metropolitan Police Service in advance and relevant information displayed on signage around the site and on the event websites. The PLH will employ covert security who will monitor the site where required by the Multi Agency Group.

Drugs Policy

27. The drugs policy will be agreed in advance of the event with the Metropolitan Police Service and submitted with the EMP.

CCTV

28. CCTV will be installed at agreed locations across the site to give coverage of strategic points and key locations on site. These locations will be marked on the site plan. The CCTV at the arena entrance will enable monitoring of crowd flows. A bank of CCTV monitors will be situated in the Event Control Tent to allow for management, security contractors and CCTV controllers to monitor situations and incidents and deploy staff appropriately and it will be taped continuously, recorded in real time. Any requests to view the footage will come via the London Metropolitan Police Silver Commander during the event and via a nominated officer post event.
29. The CCTV company will have a contractual obligation to provide a log and regular update to the Security Co-ordinator and PLH detailing any problems with any cameras or equipment or any other issues that have occurred.

Searching Policy

30. Searching will be carried out in accordance with the Searching Policy. The priority of the searching operation shall be to deter, disrupt and detect those attempting to enter the event with banned or illegal items, while simultaneously maintaining good order and

public safety as well as an efficient flow rate of customers through the gate. The Policy will be communicated via signage at all entrances and in the ticket terms and conditions. Searching is permitted onsite with consent under the terms and conditions of entry but is not permitted offsite.

31. An assessment will be made by the PLH in conjunction with the Security Co-ordinator(s) and the Metropolitan Police about what level of searching should be employed for each specific event. A senior member of the PLH's staff will monitor searching so that issues can be escalated and searching regimes finessed as required during events.
32. Searching and Seizures Briefings for Security Staff will be detailed in the EMP.
33. A Surrender System of prohibited items will be detailed within the EMP.
34. An eviction policy will be detailed within the EMP.

Counter Terrorism

35. A Counter Terrorism statement will be contained within the EMP which will take account of the threat levels at the time of the events.

Lost Property

36. Lost Property will be handled by the Information / Lost Property / Welfare Tent. There will be an email address for the public to contact should they have lost any items. Lost Property will be held for an agreed period to enable it to be reunited with owners after the Event.

PUBLIC SAFETY

Crowd Management

37. The maximum capacity shall not exceed 29,999 persons to include ticket holders, guests, artists, staff and contractors at any one time on up to 6 days per calendar year and on a further 2 days per calendar year, the capacity shall not exceed 5,000 persons.
38. The nominated competent person with overall responsibility for crowd management safety is the PLH. The PLH will task an appropriate member of staff to review any reports from staff working and co-ordinate any actions where appropriate to facilitate public safety across the whole site.
39. The arena entrance will be planned to open earlier than the regulated entertainment starts in order to stagger ticket holder's entry.
40. All infrastructure will be designed and erected with public safety in mind. Tent poles and lighting towers in key public areas will be fenced off or protected in another way or highlighted where protection is not possible and trip hazards in public areas will be minimized and highlighted where unavoidable.
41. The public safety objectives of the crowd management plan are: -

- To maintain a safe environment for members of the public / staff / artists working at the events.
 - To ensure only authorised ticket and pass holders gain access to the relevant areas.
 - To monitor crowd movements, identify and deal promptly and effectively with any identified crowd control issues.
 - To take necessary action to prevent and deter unauthorised fires.
42. The following contractors / staff will be invited to be present in Event Control:
- Security Co-ordinator / Deputy / Communications operator
 - Security contractor control desks
 - Fire control
 - Medical control
 - CCTV and operators
 - Premises Licence Holder (or Deputy) – emergency situations
 - Representatives from LBB
 - Noise Management contractor
 - Any other relevant stakeholders
43. The PHL will make all reasonable endeavours to ensure that the crowd are carefully monitored and managed in all instances including any crowd sways or surges.
44. The PHL will make all reasonable endeavours to ensure that crowd movements / egress are carefully monitored and managed. There will be CCTV installed at agreed locations throughout the site to enable monitoring of crowd flows.
45. A Table Top exercise will be offered each year to rehearse emergency scenarios within the Multi Agency Forum.
46. A Major Incident Plan will be included within the EMP and will include a key personnel contact sheet and an evacuation plan. This will be submitted to the Multi Agency Forum and discussed as part of the pre planning process.
47. Temporary roadways will be laid where necessary to aid access and the routes will have strategic passing places.
48. All access and egress routes, sanitary accommodation, drinking water, first aid points and public transport will be adequately and conspicuously signposted. Signs will be clear, visible and adequately illuminated at night and safety signs will conform to legislative requirements. All emergency exit gates will be provided with relevant gate numbers or letters identifiable from both inside and outside the arena and these will correspond with the site plan.
49. A Welfare Tent will be located in an agreed position on site. It will be open throughout the duration of the events to help people who find themselves requiring assistance.
50. An Information Point will be situated in an agreed position on site and staffed by Festival personnel to provide information to persons attending the event. The

information tent will have details on the location of facilities, local services, transport and entertainment.

51. The event website will host travel information, conditions of entry and details of onsite facilities. This information will also go out to all ticket buyers in the pre event communications.

Medical Provision

52. The PLH will appoint a suitably competent organisation to provide medical and first aid cover on site. The confirmed medical contractor will be notified to the Multi Agency Forum in the EMP. This contractor will be a reputable medical contractor that has been fully vetted by Festival Republic. There will be a fully staffed medical centre on site at all times when the site is open to the public.
53. A full Medical Management Plan will be provided by the medical contractor and PLH as part of the EMP. This will be fully risk assessed against the relevant legislation and will include a breakdown of staffing numbers as well as the operational plan for the event site.
54. Outside of the hours of onsite cover any incidents on site will be dealt with by the assigned First Aider, or transferred to hospital if necessary. There will be a designated first aider on site at all times during the build and break periods.
55. The First Aid points will be positioned in agreed positions around the site.
56. A log will be kept of all actions and decisions made by the onsite medical provision. This will be held confidentially by the provider.
57. The PLH shall make provision for the recording of and notification to the Licensing Authority of any suspected instance of notifiable infectious disease or including any suspected cases of food poisoning presenting to the medical and first aid provider on the Licensed Premises.

Fire Safety

58. The PLH will appoint experienced fire safety advisors to act as the competent person(s) to conduct the Fire Risk Assessment. The Fire Risk Assessment is dynamic and will be reviewed as necessary during the events. The Fire Risk Assessment will be submitted to the Multi Agency Forum as part of the EMP.
59. The PLH will appoint a Fire Safety Team to assist with the management of fire safety. The contracted Fire Safety company will be notified to the Multi Agency Forum as part of the EMP. The roles and responsibility of the Fire Safety Team will be as set out in the Major Incident Plan and the Fire Risk Assessment.
60. Appropriate fire fighting equipment and exit signs will be provided. All fire points will be clearly signed and visible.
61. The Fire Safety Team will be provided with radios and a desk within Event Control.

62. A patrol will be instituted as soon as any temporary structure is erected to watch for possible fire hazards. As a matter of course all stewards and security will be instructed to watch for possible fire hazards.
63. Fire safety details of all backdrops to be used will either be submitted to London Fire Brigade or Multi Agency Forum prior to the start of the events.
64. All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations and filling materials used in furnishings supplied and used will carry flame retardancy certification to the relevant British Standards or will be inherently flame retardant. The details of all such materials will be held by the Health and Safety Team and will be available for inspection by London Fire Brigade onsite.
65. The siting of all vehicles, generators, tents, marquees, dressing rooms etc. shall be arranged so as to provide fire breaks. The Fire Safety Team will check that fire breaks are adequate and maintained on an ongoing basis.
66. All traders are sent fire safety information relevant to their onsite activity and are checked when onsite by the appointed fire safety team and gas inspectors.
67. Fire Exits will be provided in all structures to give access to the arena from where, if necessary, ticket holders can be marshalled to an evacuation holding point. Tent exit calculations and drawings for any new structures and tents that will be used for public assembly will be submitted to Building Control and London Fire Brigade no later than 28 days prior to the events and will be erected accordingly. Means of escape from structures will be by signed and lit exits. The place of safety will be the evacuation holding point which will be designated as required.
68. The PLH will erect a perimeter fence to enclose the arena. There will be sufficient emergency exit gates for the capacity of the arena according to legislative guidance. During the event all emergency exit gates will be unlocked and staffed by security and stewards. All exit signs will conform with legislative requirements and all exit doors / gates will be clearly signed and lit where appropriate. Fire exits will be checked by the Fire Safety Team on an ongoing basis. Emergency lighting will be checked by the electrical contractor.
69. The EMP will contain the Fire Risk Assessment and Tent Exit Calculations.
70. Details of pyrotechnics and special effects will be collected in advance of events and reviewed by the Health and Safety team. All details of proposed pyrotechnics will be sent to London Fire Brigade and the Licensing Authority for approval in advance of the events.
71. The Event Safety Coordinator will carry out a check once any pyrotechnics are installed to check compliance with agreed positions and the effects list.
72. To limit the amount of LPG brought onto site by traders, accreditation will be given to an authorised LPG supplier to supply all traders as required. A secure storage area for

this LPG during the event in a non-public area will be created. All trader's LPG is checked by the onsite Fire Safety Team on an ongoing basis and they will prohibit the use of any unsafe equipment that they find. Pre and post event a secure compound will be created for any LPG containers found on site. All secure storage areas for LPG will be clearly marked as "no smoking areas".

Health and Safety – General

73. The PLH or his Deputy or the Site Manager and the Event Safety Co-ordinator will carry out an inspection of the arena prior to opening each morning and ongoing inspections of the site. All inspections will be documented on checklists and will be available for inspection by the Health and Safety Team.
74. The Premises Licence holder is fully committed to safe working practices and a copy of the Health and Safety documentation will be available on request. The Health and Safety Policy contains full details of the working practices and procedures and will be submitted with the EMP.
75. All phases of the event including the load in, the event itself and the load out will be given equal status as far as health and safety is concerned. All contractors will be given a copy of the Site Rules and in the case of contractors who we have not worked with in the past, they will be vetted.
76. Work onsite will be monitored by the PLH, Site Manager and Event Safety Co-ordinator and safety inspections will take place regularly. All users will be briefed via the Site Rules to conduct visual checks prior to using equipment. An internal safety audit and review of the events and an external audit and review in conjunction with the Multi Agency Forum at the post event debrief each year if required.
77. Areas which are subject to noise impact for long periods of time will be designated as Ear Protection Zones and staff will be required to wear hearing protection within these zones.
78. The build and break phases of Crystal Palace Events come under Construction (Design and Management) Regulations 2015 (CDM 2015). The events are a notifiable project under CDM through the HSE's F10 system.

Health and Safety – Structures

79. The PLH, Site Manager and Event Safety Co-ordinator will take all reasonable steps to ensure that all temporary structures are suitable and fit for their intended purpose and installed in accordance with the contractor's plans. Copies of the completion certificates for all temporary structures will be available to the Licensing Authority on request, appropriately endorsed by the contractor or other competent person, prior to the commencement of their use.
80. The PLH will obtain documents, plans and calculations relating to the stages and other relevant temporary structures. Copies of these can be submitted to the Licensing Authority on request. All exits will be kept clear from obstruction by equipment and cables etc. at all times by security personnel.

81. All temporary structures will be erected by competent contractors in accordance with submitted calculations, plans and specifications where relevant as well as in accordance with their risk assessments and safety method statements.
82. The PLH will commission an independent Structural Engineer to examine all temporary structures on the site and all drawings thereof.
83. The front of stage barrier (including a secondary barrier if required) will be supplied by a reputable company known to the PLH. The barrier contractor will be notified to the Multi Agency Forum in advance of the event. Technical details will be shared with the Multi Agency Forum. Crowd channelling barriers may be used in areas such as the Arena Entrance to separate the crowd into lanes.
84. A written wind speed policy will be in place throughout the event and it will incorporate information from and for all relevant contractors. This will be written into the Adverse Weather Plan. It will include an outline of actions to be taken at specific wind speed trigger points. The Event Safety Co-ordinator will check that periodic wind speed measurements are taken throughout the site occupation period.
85. All access/exit ways leading to and from the licensed site, stairways if used, routes through to the main highways, toilet blocks and first aid points will be illuminated by the provision of suitable lighting systems. Sufficient portable lighting equipment will be available to address any areas of inadequate lighting on the approaches to the licensed site.
86. A temporary electrical system will be set up on site using temporary generators and wiring systems. All work will be carried out by competent and experienced electrical contractors. Emergency lighting will be provided on all arena and tent exits and other key areas. Lighting will be provided in any marquees. Generators will be protected and placed in safe locations.
87. An onsite traffic management plan will form part of the EMP. The PLH will give instruction to all staff and contractor drivers that vehicular movement while ticket holders are on the licensed site must be limited to essential journeys and controlled in the interests of the safety of ticket holders. Traders will be briefed to the effect that vehicle movement within the licensed arena during the curfew hours is strictly prohibited. All onsite personnel will be briefed that any vehicle movement within the remainder of the licensed site must be undertaken with extreme caution.
88. If required ground conditions will be improved with the use of woodchip or other suitable materials. Trip hazards will be minimised and tent pegs / scaffolding will be covered with pipe lagging. The designated member of the Health and Safety Team shall monitor the ground conditions in the arena and take any action required to minimise trip hazards. Any spillages will be risk assessed and cleared up as necessary.
89. A Water Safety Plan will be provided to the satisfaction of LBB Environmental Service and included in the EMP.

90. Sufficient drinking water points will be placed around the licensed site for the adequate supply of free drinking water for ticket holders throughout the event.
91. The water point areas will be monitored on a regular basis throughout the event. Monitoring will include checks on adequacy of drinking water supply, checks on cleaning and sanitisation of the points, checks for leaks, damage, flooding and blockages. Any problems identified will be addressed straight away.

Sanitation and Waste Management

92. A Sanitation and Waste Management Plan will be provided to the satisfaction of LBB Environmental Health Service and included in the EMP.
93. Sufficient sanitary accommodation units and hand cleansing facilities will be placed in suitable locations around the licensed site for the provision of sanitary facilities for ticket holders throughout the event. Numbers and locations will be shared in advance with the Multi-Agency forum and included in the EMP.
94. The sanitary accommodation units and hand cleansing facilities will be monitored on a regular basis throughout the event; the frequency of maintenance and monitoring will take account of peaks and troughs in demand for the facilities throughout the event. Monitoring will include checks on cleaning and sanitisation of the units, checks for leaks, damage, flooding and blockages.
95. The PLH will have a team of monitors who will check that all sanitary facilities on site are serviced and maintained to a high standard. Sanitary accommodation units will be regularly emptied throughout the event by a competent licensed contractor. Emptying procedures will conform to site safety rules as outlined in any Risk Assessments and site health and safety policies.

Traders

96. As far as is possible, traders will be positioned a reasonable distance from the stage and exits from the licensed site and will remain stationary in the arena until the site is clear of the public and Event Control gives permission for movement. The position of catering units, bars and non-food traders will be marked on the site plan.
97. All food traders will be coordinated where possible by one concession management company. All details and documentation for food traders will be provided to LBB Food Safety team for inspection.

Alcohol and Bar Management

98. A comprehensive Alcohol Management Plan will be submitted as part of the EMP. The distribution and number of bar outlets will be designed to provide a reasonable geographical distribution and the final site map will clearly show the confirmed positions of these outlets each year.
99. A Challenge 25 policy will be in place on site. Bar staff will ask for proof of age ID whenever the customer appears to be under 25. The proof of age will need to be evidenced by an agreed form of ID. If there is any doubt as to the age of the customer

they will be refused service. Warning signs will be used to advise that it is illegal for over 18 to buy alcohol for those under 18. Bar security staff shall be briefed that they should take reasonable steps to monitor the final destination of alcoholic drinks.

100. No bar servers will be under 18. All reasonable efforts will be made to stop and discourage underage drinking and all bar security as well as the bar staff will be briefed to monitor for instances of underage drinking. In addition, the Designated Premises Supervisor, security, the bar manager and other bar supervisors will also monitor the performance of the serving staff. Test purchasing operations by Trading Standards will be welcome at any time and full co-operation will be given as required.
101. Soft drinks and free drinking water will be available onsite as an alternative to alcohol.
102. All bar staff involved in the sale of alcohol will be trained in the strengths of drinks and will be able to give customers advice on this. They will be instructed to monitor customers for instances of drunkenness and not to serve those who are drunk. All relevant staff and contractors will be clearly briefed on these issues. Briefing documents will be available for inspection in the Licensing Office. All alcohol products will be clearly merchandised as alcoholic products and therefore not easily confused with non-alcoholic products. There will be a price list displayed at each bar which will give the “alcohol by volume” levels of each drink. No alcohol will be served in glass or glass containers in public areas.
103. There will be clear signage up to state that alcohol cannot be brought onto site.
104. An extensive programme of training will be organised by the bar concessionaire and these training documents will be available to LBB on request.
105. Each bar will be run by a bar supervisor and this person under the direction of the Designated Premises Supervisor will be fully in charge of the bar tent. If the bar supervisor perceives that there may be a public order issue with a refusal to serve a particular individual they will isolate the situation wherever possible. Security will be employed who will be based in the bar area. They will help the bar staff and other event security monitor potential drunkenness. There will not be any irresponsible drinks promotions such as happy hours or two for one offers.
106. The PLH’s website will host information around the dangers of alcohol (and drugs) and provide guidance on where ticket holders can get help should they require it. The medical and welfare tents will be equipped to deal with any potential drunkenness if required.

Disabled Access

107. The PLH will arrange for special provisions for disabled access customers, namely access and egress routes, car parking (where available), sanitation facilities and viewing areas where appropriate. There will be a pre registration scheme available to determine the number of access customers planning on attending the event. This will allow to ensure the appropriate facilities are available to accommodate all guests. There will be disabled access viewing platforms at the main stages. Ticket holders, who need to be

accompanied by a PA, will be entitled to a free of charge PA ticket. Information will be sent out in advance to all disabled access ticket holders which will provide information about all the facilities available on site, as well as details of transport hubs nearby. The safe evacuation of disabled access ticket holders will be overseen by the onsite disabled access team. There will be trained members of staff to implement the emergency egress plans with regards to disabled access customers.

Covid-19

108. All Events are subject to Government guidance and all relevant legislation relating to Covid 19 which will be followed accordingly. Relevant guidance when published will be incorporated into the EMP which will be subject to scrutiny by the Multi Agency Forum.

PREVENTION OF PUBLIC NUISANCE

Noise Management

109. The Premises Licence Holder will appoint a competent and experienced Acoustic Consultant. A comprehensive Noise Management Plan will be undertaken by the Acoustic Consultant which will form part of the EMP. This Noise Management Plan will contain the maximum noise levels permitted and the Acoustic Consultants management strategy and measures to control music noise levels during the events. The Premises Licence Holder shall operate in accordance with the controls stated in the Noise Management Plan.
110. The Acoustic Consultant will assess the positioning of sound sources pre event and liaise with LBBs noise consultants throughout the event. Sound checks will take place the day prior to the event as well as the morning of the event. Times for these checks are to be agreed in advance with LBBs noise team. The Acoustic Consultant will be available throughout the duration of the event and will have complete authority to ensure compliance with the Noise Management Plan. They will hold regular meetings with LBB Noise team during the event. A means of radio communication will be provided to the Noise Team to enable ease of communication.
111. The sound amplification systems will not be used by the Premises Licence Holder after the permitted hours of musical entertainment on any night of the event for the relaying of music or for any purpose except for emergency announcements relating to public order and safety.
112. A resident's hotline will be installed on site and will be publicised in advance of the event to local residents by way of a letter and will be staffed throughout the events. All calls will be logged and the log will be held by the Licensing Office. All calls to the hotline relating to noise, will be reported to the PLH's Noise team who will have teams both on and off site to monitor noise. This number will be operational in line with arena opening times. The letter will also advertise the existence of the event and timings for regulated entertainment.

113. A monitoring report, demonstrating compliance with the relevant Licensing Conditions shall be submitted by the Acoustic Consultant to the London Borough of Bromley's Environment Health Department within 14 of the final event day.
114. Plant and machinery, food preparation, cleaning, waste collection and other activities that might generate noise will be sited within the site to cause the minimum disturbance to residential properties.

Traffic and Transport Management

115. A Traffic and Transport Management Plan (TMP) will be drawn up for the Events each year by Festival Republic in consultation with the Multi Agency Forum. The TMP will be reviewed annually.
116. This plan will include arrangements for vehicle routes, public transport, taxis, a dispersal policy, and a traffic signage plan. The PLH will consult with LBB Network Management team, London Metropolitan Police, TfL, London Overground, Network Rail, Arriva Rail, Govia Thameslink Rail, London Buses and the PLH's appointed Traffic Management Company. It will cover production vehicle access to and egress from the event during the load in and load out as well as for the event itself.
117. Other than disabled parking and staff parking, there will be no public parking on site.
118. TfL will be consulted in relation to Black Cab pick up and drop off points. During the planning phase there will be liaison with TfL, Uber and other private hire firms to ensure central pick up and drop off locations. They will be contacted in advance of the event and a suggested routing will be communicated to them. A Taxi Rank will be set up if applicable at an agreed location with the Multi Agency Forum.
119. In addition to the TMP an Ingress / Egress Plan focusing on pedestrian movements will be developed with guidance from with the Multi Agency forum, Transport for London, London Overground, Network Rail, Arriva Rail, Govia Thameslink Rail, LBB Network Management Team, London Buses and taxi companies to ensure a smooth pedestrian egress at the end of the events.
120. All advised transport routes will be communicated in advance with ticket holders which will stress that there is no public parking on site and encourage people to arrive by public transport. Travel information will be kept up to date on the event websites. There will be advance warning signage in key areas to let the local residents know of peak periods should they wish to avoid the area. Signs will be installed on all of the key routes in advance of the events to alert local drivers of the increased use of the key routes, subject to agreement by the relevant agencies.
121. A signage contractor, will be appointed to implement all off-site traffic management signage if necessary. Due to the location of the event we anticipate road signage to be minimal. The appointed signage contractor will liaise with the relevant agencies on behalf of the PLH well in advance of the event.
122. If required by the Multi Agency Forum, advance warning signage will be in place 14 days prior to the first event.

Egress Measures

123. Clear and legible notices will be displayed at exits, and other circulatory areas requesting patrons to leave the premises quietly and have consideration for the needs of local residents, in particular emphasising the need to refrain from causing disturbance.
124. Security and stewards will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary. In addition, security and stewards will be positioned along the egress routes where reasonable to safeguard both residents and ticket holders.
125. Notices will be prominently displayed at all exit points to inform ticket holders that open drinks cannot be taken off the premises. In the event that ticket holders do attempt to leave the site with open drinks, security will be on the exit routes to confiscate the items.
126. Signage will be displayed on the exit routes asking ticket holders to please respect the local area when leaving.

Litter and Waste Management

127. The collection and disposal of refuse from all parts of the site and a litter and waste management strategy will be provided to the satisfaction of LBB Environmental Protection Team and incorporated in the EMP. This strategy will address:
 - Location and number of containers
 - Emptying and replacement schedule
 - Steps to remove litter throughout the event
 - Standby procedures to address any identified refuse accumulations e.g. overflowing receptacles
 - After event cleaning schedule
 - Steps to prevent litter from being dropped offsite
 - Steps to remove litter along entrances and exits adjacent to the site
 - Arrangements for waste produced by traders
 - Monitoring of the above steps.
128. The PLH shall make all reasonable efforts to ensure that lighting provided to the site does not cause any light pollution that intrudes upon the comfort and amenity of nearby residents to such an extent as to be a nuisance.
129. The PLH will co-operate with Trading Standards for any investigations or inspections that they want to carry out.

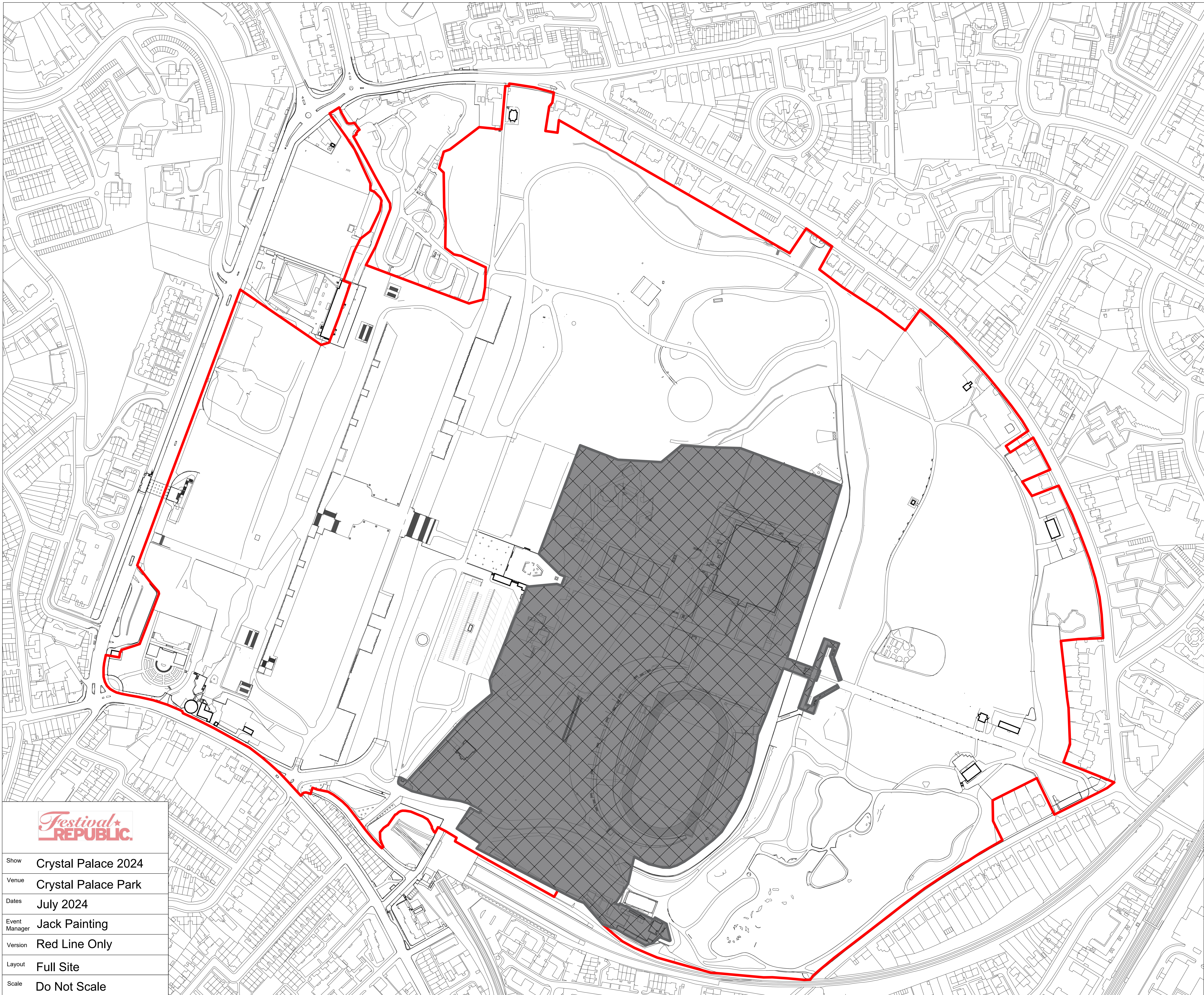
Resident Consultation and Information

130. The PLH will make all reasonable efforts to ensure that effective communication will be undertaken with local residents. A meeting will be held for members of the local area which will be attended by members of the PLH. LBB will also be invited to attend. Details of this meeting will be circulated to the local community in advance of the meeting.

131. Information for residents and businesses will be hosted on the PLH's website. This will include any traffic restrictions, key timings and how to get in contact with the organisers.
132. The PLH will ensure a residents hotline number will be available as a facility for local residents to call in with any concerns, observations or complaints. Local residents will be encouraged to get in touch at any time and all of their concerns will be comprehensively considered. The hotline will be operational during the hours of the event. Where necessary calls taken can easily be referred to the Security Coordinator, the Noise Team, or the Police.

PROTECTION OF CHILDREN FROM HARM

133. The PLH will compile a Safeguarding policy to provide information regarding the protection and mental wellbeing of individuals, and to outline how we will safeguard vulnerable children/vulnerable persons from abuse, harm, and neglect.
134. The PLH shall have a comprehensive Lost Children Safeguarding Policy which will be included as part of the EMP.
135. At events which will attract children, facilities suitable for children will be present. All welfare teams will be trained and DBS checked where necessary.
136. The Welfare Tent will be open during the arena opening hours and will remain open as long as there is someone in their care. The Welfare Tent will offer assistance to young adults including a drugs advisory service.
137. The PLH shall require all bar contractor staff to be competently trained in Challenge 25.
138. Drugs, alcohol and health advice and counselling shall be available at the Welfare Tent and liaison between facilities will ensure that facility users will receive appropriate care. All welfare staff will be over 18 years of age and are aware of emergency procedures and communication with other agencies. As necessary welfare staff will liaise with parents or guardians, Social Services and other appropriate agencies.



	
Show	Crystal Palace 2024
Venue	Crystal Palace Park
Dates	July 2024
Event Manager	Jack Painting
Version	Red Line Only
Layout	Full Site
Scale	Do Not Scale

Appendix 2

Representations

Application comments:

Objection 1 - Cllr Thomson:

With lessons learned from previous years, this application feels very light on the ground and I don't think the council should in good faith support it in its current form.

- We are being asked to approve a permanent license application, which is open-ended with no end date – I do not agree with this as a principle and fear that it would leave the Council in a diminished position. I would ask that we put forward a suggested 3 year term, as was agreed before
- The detail on sound levels feels light, and I would want to see in agreed and explicit terms that noise monitoring will take place during the event as the applicant has a history of creeping above agreed levels – not just sound checks the day prior and vague references to liaising with experts during the event
- There is no consideration given to mitigating vibration levels and how this affects properties in the vicinity, especially high rises – this is a big issue for some residents so the fact it hasn't even been considered gives me reason for concern that the applicant is not listening to community feedback
- There is a real lack of detail in general in the application – no indication of how many stages, the stage direction, etc – I do not feel we can start approving applications of this magnitude that fail to include such pivotal information
- There is no documented process to show how cross border councils will work together to assess each event management plan – given that Crystal Palace is uniquely located on the borders of 5 boroughs, I feel that this surely needs to factor into their application

Could you please take these points back to the applicant Paul and ask for them to be factored in / responded to ahead of the official consideration?

I want to stress that I do want to see events in the park and for them to be successful, but that does not mean we should start accepting applications that fall short. I feel the applicant has some work to do in order to get this to an acceptable place.

If officers and members could also take these views into consideration when making their decision on approval / rejection – I would be most grateful.

Many thanks,

Ryan

Application comments:

Objection 1 (cont.)

Revised submission received from Cllr Thomson on 16th January 2024

From: Thomson, Ryan, Cllr

Sent: 15 January 2024 13:44

To: Slaney, Lee

Subject: Statement RE Festival Republic

“Dear members,

Following a recent meeting with Festival Republic, Cllr McGregor and I kindly ask you to consider the two points below when determining this application:

- Please ask for a maximum noise level to be set within the licensing conditions to provide residents and local traders with peace of mind (we recognise that noise levels naturally differ based on the type of event and number of attendees, so the applicant does require flexibility to work with the SAG across different events – however having a maximum noise level baked into the licensing conditions does not impede this, as it can be adjusted to what the maximum noise level would be for a larger event)
- Again with the views of local residents and traders in mind, we would kindly ask the committee to consider granting a 5 to 7 year license rather than one that is open-ended (with the scale of these events, licenses in perpetuity do naturally concern the local community)

Beyond the above points, Festival Republic have satisfactorily addressed and answered all of our questions and concerns.

I would also like to note that Festival Republic have been extremely collegiate in working with us over the last few years, with steady improvements being made Y-O-Y to a point where we receive very few complaints at all (single digits last year).

We also ask the committee to remember the value that Festival Republic events brings to the ward and the wider regeneration efforts of the park.

For these reasons, both Cllr McGregor and I myself are supportive of this application – we just ask that the 2 points above be considered within the granting of the application.

Thank you members”.

Councillor Ryan Thomson

Crystal Palace and Anerley Ward,
London Borough of Bromley.

Application comments:

Objection 2 - Health & Safety:

I object to granting the above application in full.

This application requests the granting of a permanent premises licence. This is clearly not in accordance with L B Bromley's Statement of Licensing Policy 2021-2026 Section 16.1 Large Scale Events - which states:-

The Licensing Authority has several locations within its borders which have been used for large scale concerts and community-based events. The Licensing Authority always works closely with the Safety Advisory Group on these types of events and maintains separate guidance and applications for accessing the Safety Advisory Group activities. These can be found on the "Planning and Event in Bromley" web page on the LB Bromley website.

Large Scale Events are broadly defined as follows:

More than 1000 people attending or where public safety is a concern, with more than 500 people attending.

For events of this nature an application for both a premises licence and notification to the Safety Advisory Group is required 6 months prior to the event date.

Large Scale Events are generally dealt with on a time limited premises licence. They are not granted on a multi year basis.

I also object to the granting of a permanent licence on the licensing objective of the prevention of public nuisance

The previous three year licence was granted prior to the issue of L B Bromley's Statement of Licensing Policy 2021-2026. The events held in 2021 and 2022 resulted in numerous complaints from local residents in L B Bromley and the surrounding boroughs regarding noise nuisance, vibration and anti-social behaviour. I attended one of the Wireless Festival events in 2022 and experienced the vibration effects on site personally, which were concerning. Other colleagues can attest to the effects of vibration off-site at local resident properties.

I am unable to comment on the events held by Festival Republic in 2023, as I was subject to ill health and on long-term sickness absence at the time.

I am fully aware that commercial use of Crystal Palace Park for events is vital to the ongoing maintenance and regeneration of the park for the benefit of L B Bromley and surrounding residents. However, this must be balanced with the rights of local residents not to be subjected to material interference in their use and enjoyment of their properties. I would support the granting of a licence for a single year, as with all other large scale events subject to appropriate conditions and SAG consultation.

I ask the Licensing Committee to give serious consideration to these matters when determining the granting of this licence application.

Kind regards

London Borough of Bromley Health & Safety Team

Application comments:

Objection 3 - Public Health Nuisance Team:

We object to the granting on the application in full.

The statement of Licensing policy clearly states

16.1 Large Scale Events The Licensing Authority has several locations within its borders which have been used for large scale concerts and community-based events. The Licensing Authority always works closely with the Safety Advisory Group on these types of events and maintains separate guidance and applications for accessing the Safety Advisory Group activities. These can be found on the "Planning and Event in Bromley" web page on the LB Bromley website. Large Scale Events are broadly defined as follows: More than 1000 people attending or where public safety is a concern, with more than 500 people attending. For events of this nature an application for both a premises licence and notification to the Safety Advisory Group is required 6 months prior to the event date. Large Scale Events are generally dealt with on a time limited premises licence. **They are not granted on a multiyear basis.**

This application seeks for a licence to be granted on a permanent basis. Due to the location and the makeup of the area, controls need to be put in place on the number of events held, so local residents do not have large scale events every week.

Objection 4 - Police:

Re: Festival Republic Premises Licence Application 2024 for Crystal Palace Park

Dear Licensing Authority,

I write to you on behalf of the Metropolitan Police regarding the application submitted by Festival Republic for a Premises Licence to start on 01/05/24 based in Crystal Palace Park with a capacity of 29,999 people

The application requests the opening hours of 1000hrs – 2300hrs and the following licensable conditions between the hours of 1100hrs – 2230hrs: Play, films, live music, recorded music, performance of dance and alcohol with the exception of one backstage bar being kept open until 2330hrs. The backstage bar will only play recorded music and will only be open to artists, guests and VIP's.

The application requests that a total of 8 events will take place between 1st May and 30th September each year with the event date agreed at least six months prior to the first event. Two of these event days shall be limited to a capacity of 5000 people.

The Police consider that the following Licensing Objectives will be undermined should the proposed premises licence be granted: Prevention of crime and disorder, Public nuisance, public safety.

Application comments:

This application is not a time limited application and the applicant has not consulted with Police prior to the submission of the application to discuss any views / concerns about not having a time limited licence.

I would like to draw your attention to the London Borough of Bromley's Statement of Licensing Policy 2021 – 2026 and in particular section 16: Areas identified for special considerations:

16.1 Large Scale Events The Licensing Authority has several locations within its borders which have been used for large scale concerts and community-based events. The Licensing Authority always works closely with the Safety Advisory Group on these types of events and maintains separate guidance and applications for accessing the Safety Advisory Group activities. These can be found on the "Planning and Event in Bromley" web page on the LB Bromley website. Large Scale Events are broadly defined as follows: More than 1000 people attending or where public safety is a concern, with more than 500 people attending. For events of this nature an application for both a premises licence and notification to the Safety Advisory Group is required 6 months prior to the event date. **Large Scale Events are generally dealt with on a time limited premises licence. They are not granted on a multi-year basis.**

Having regard to these matters and such as may emerge during the hearing of any application, the Metropolitan Police object to this the proposed Premises Licence and invite the Licensing Sub-Committee to consider not granting the application for the reasons stated. We would reconsider this objection if the application was time limited following consultation.

Yours sincerely,

PC Tina Dandridge 3560SN

Bromley Police Licensing Team for and on

Behalf of the Metropolitan Police Service

Objection 4 (cont.)

Revised submission received from Police on 17th January 2024

From: Tina Dandridge

Sent: Wednesday, January 17, 2024 2:40 PM

To: Simona Alfarano – Festival Republic

Subject: RE: Festival Republic Premises Licence Application for Crystal Palace Park

Hi Simona

Yes, I can confirm that after discussing things with my supervisor we would be happy to accept a 5yr licence.

Kind Regards

Tina

Application comments:

Resident Objections

Objection 5 - : Farquhar Road

The reasons for representation

Objection due to insufficient information or unclear conditions in the licence application

- Which of the 4 Licensing Objectives the representations relate to

The prevention of public nuisance

The protection of children from harm

Hi Licencing,

I would like to provide a representation to 23/01574/LAPRE Premises Licence - Crystal Palace Park

I provide conditional support pending clarification of concerns to this Premises Licence Holder. Of concern this licence and proposed conditions:

- Have not made clear how Southwark Council Officers or Southwark elected representatives are involved in "Multi Agency" meetings or its reporting (as commented in the proposed "General" conditions). Southwark is often one of the boroughs with the closest residents outside of the park to the main stage on the Terraces. Maybe this in hand, but it is not made clear.
- Have not shown there will be a major event management plan for vibration risks. Maybe this is covered in a plan not yet made public? Some artists line ups at major events have caused building vibrations more than other artist line ups. Reducing ticketed capacity to 25,000 will likely reduce building vibration event risks, but this revised capacity crowd measure alone has not been proven to stop all building vibration issues from all types of major music events (from all line ups).
- Contain no publicly provided detailed information for the maximum noise levels to be permitted, including sub bass maximum permitted levels, covering the nearest residents living in Southwark, Lambeth, Croydon or Lewisham boroughs that adjoin the park.

I welcome if the Licencing committee can consider the following points by condition or in detailed plans:

1. The noise/sound propagation tests prior to events to be typical music of the event and include limited testing at the higher noise levels expected to be used by headline acts, and with limited testing of the maximum permitted sound levels. If multiple music stages are expected to be used at the same time then these noise propagation tests to cover the permitted worst noise case of all stages in use at the same time.

Application comments:

2. To inform when to use specialist vibration monitoring for major events. Some major music events can cause shaking or vibration in buildings at levels potentially hazardous to non-structural building components, or, give rise to complaint from human perception and disturbance.
3. To include vibration management for major events, and to include a vibration risk assessment of specific event artist lineups at major events. Changes to staging and artist lineups is likely to eliminate or reduce the occurrence of the vibration effect to some buildings. Artist line-ups that may increase building vibration risks may need further event mitigation or specialist monitoring at these major events.

Objection 6 - College Road

As a resident *on* the north side of Crystal Palace Park, I object to this licence. I have read the 'General' conditions, paying particular note to Appendix 11 Noise Management, but nowhere does it specify any conditions to control vibrations, which is the main cause for complaint amongst my neighbours and myself. The main cause for swaying buildings, pictures rattling on walls, objects on shelves moving, cracks appearing on walls, is a large crowd jumping up and down to heavy beats. By the time residents have felt the effect, it is impossible to reduce that effect from the crowd at speed to prevent further disturbance. This effect is not just felt on the higher storeys, but also by flats at the lower levels, myself on the ground/first floor. Even though the amount of ticket sales has been reduced to 29,000, the close proximity of residents to the concerts/crowds makes this venue unsuitable for these events. There is a very good reason the venues such as Glastonbury and other festivals in fields outside town centres are so successful, they do not disturb a large number of surrounding residents trying to go about their daily lives. Smaller events/concerts take place in Crystal Palace Bowl which are very successful with low or no disturbance to residents. Larger concerts on the Terraces are not acceptable and effect large numbers of residents living in Southwark Borough who are not considered by Bromley Council.

Objection 7 - : Lymer Avenue London

I object to the proposal as the event is too big for the park and the effects on the local community, in terms of noise, vibration and disruption are not welcome. Music events should be limited to the bowl area for which it was designed. If larger events are required, they should be in the lower part of the park so that children living in flats mainly on the Northern side of the park still have full access to outside space during the summer period. The set-up time and clean-up have taken weeks in the past and have left the landscape scarred for a long time. If events are held under a licence granted by the Council, the Council should have someone responsible for taking complaints during the event, not rely on the organiser to self-monitor. In the past they have taken the call and not carried out visits to see the impact as promised. They just act as a fire wall to allow the event to continue letting people think something will be done to stop the nuisance.

Application comments:

Objection 8 - Cintra Park

To whom it my concern

I strongly object to the Festival Republic license application. Bromley Council are not considering the significant impact of multiple events (not just this one but several events are being given licenses):

- On the level of crime and anti-social behaviour in the area
- Causing health issues and distress due to non-stop noise and air pollution over most weeks and weekends in summer (noting that there has been Festival Republic, South Facing and now Full Fat events too)
- Severely limiting access to the park from tax paying and voting residents
- Impact on health of park and wildlife

Crime and Anti-Social behaviour

There is no mention of crowd control and security measures on the application notification and I have been unable to find details of the application online.

Poor security and crowd control continues to cause significant issues. With the first Wireless festival, we found a large knife hidden under a bush in our garden afterwards. We were threatened by festival goers to the extent that I could not talk of the experience without crying for a year after. We received threats and abuse that were shouted at us from festival goers, noting that we had people urinating all down the street, including our driveway. We saw people openly managing large bags of what was likely drugs, we had people climb on our car and people indecently expose themselves. There was also one individual who started kicking a fence violently when asked not to urinate there. There seems to be no control over the sale of alcohol, resulting in significant alcohol abuse and negative behaviour that is associated with this.

The residents' festival line is also pointless as nothing is done about any of the complaints. We call and email with pointless responses being received.

When we had issues during one of the festivals, we walked to find police but were told they don't have the resources to monitor beyond the perimeter of the park. There is also little interest in anti-social behaviour given that bigger crime caused. So effectively there is no security or protection from anti-social behaviour. We have also noticed that vehicles are using our street again as pick up and drop off points despite it supposedly being resident only.

Application comments:

The measures that are agreed are often poorly implemented and there appears to be no consideration of the complaints around issues reoccurring. During the most recent festival, towards the end of the show, the noise was above 70 decibels for most of the songs (photo of this attached that was from monitoring just before 21:14 on 8th July 2023).

Noise and Air pollution

The festivals (both stage builds, actual events, breakdown, drunken crowds and ancillary activity such as pumping portaloos) it is causing significant noise and air pollution.

The noise, disruption and anti-social behaviour is significant and often starts earlier in the day when portaloos are pumped, and last for at least 1-2 hours after events whilst drunken attendees wait in the street screaming and singing until late into the night whilst waiting for taxis. Despite this being raised several times before in complaints, the issue is not being resolved and we are often awake past midnight due to drunken people waiting for taxis on Anerley Hill. The recent license applications are also being given a later finish date which means this noise is now expected to last until after 1am in the morning.

Based on previous events, the noise levels that are being set by Bromley is not appropriate. It does not take into consideration the location of the park relative to residential homes and the impact of the height of the park on sound dynamics. Acts play all day long for entire and consecutive weekends, and as mentioned before this is further exacerbated by noise before and after as well as leading up to and post the events. The noise is relentless, causing severe stress as one is exposed to constant noise for extended periods that one cannot escape. It is so loud that we are unable to hear our television and where there is a low base one can literally feel the vibrations.

Considered across the entire period, this causes significant stress and is amplified by an inability to exercise in a green space which should offer air and noise pollution but doesn't.

I cannot see how any person of sound mind who has been exposed to this can consciously support these licensing decisions.

Limiting access to the park

Application comments:

The events being hosted in the park are causing significant stress and reducing my ability to live a healthy lifestyle by making a key green space inaccessible.

Large parts of the park are being closed off during most of summer which makes it unusable for local residents. The application isn't clear on how this will interact with the Full Fat events and Southfacing. The significant number of events are significantly disruptive in terms of access to the park and this just gets worse with each license approval. The closure of entire levels of the park does not appear to consider the needs of people with disabilities that cannot access all levels of the park.

Further, noise and air pollution from heavy machinery used to transport stages, equipment, etc. is significant. Therefore, exercising in the park at these times is unpleasant as one is bombarded with noise pollution.

Impact on wildlife

Although there is a commitment to restore the park following events, this is never done and grass damaged through these events doesn't recover leaving the park looking miserable most of the time. There is significantly more water pooling on the top terrace due to the ground compression following the masses of people that t

Further, we have also noticed a significant increase in foxes in our garden. Increasing from seeing the occasional fox, to now seeing 3-4 in our garden in an evening. Despite locking our food bins, the foxes get into the bins, throw the food waste all over the drive and defecate in it. This did not happen until the park started hosting several events at night time. The increase in foxes is also causing our cat severe distress as she is no longer able to go.

Other

We also note that there is a cinema on the high street so it isn't clear why films should be shown in the park.

Through continuing to grant these licenses, it is my view that Bromley council are deliberately choosing to negatively impact both the mental and physical health of its residents and prioritising this over supporting big organisations in making money. It is not clear how the park and local residents are benefiting from these events as minimal amounts are going back into the park with revenue appearing to predominantly pay the salaries of the events people being hired to manage events.

Application comments:

Further, big organisations such as Festival Republic and now Full Fat Events are making huge profits at the cost of local residents and there is no transparency as to whether the compensation for renting the space is appropriate. There are many venues in London more suitable to hosting events, where I expect the environmental footprint will be lower as it will already have some of the facilities that have to be shipped into the park to host this event. It isn't clear to what extent the impact on the environment is considered in these licensing decisions.

I would encourage Bromley council to put the health and well-being of their residents first and foremost by declining this application, and also in considering extensions to existing applications.

I further object to Bromley Councils process for these objections:

- As I work 9-5pm I am unable to attend a hearing and not providing a mechanism for working, tax paying people to attend the hearing is an unfair and discriminatory process
- There is no transparency on why only certain areas are covered in the licensing responses:
 - o The considerations made on previous license agreements also largely consider anti-social behaviour and crime but is not considering the impact of disruptive noise over festival weekends. Nearby residents are subjected to constant noise whilst acts are on stage, stretching over several weekends. This does not allow me to enjoy my home over weekends and to distress after a heavy work week. The noise is relentless and the maximum noise levels do not consider that no human being has this level of noise going constantly and residents are given no choice in the matter.
 - o There is no mention in any of the hearing outcomes of how people with disabilities are being considered in terms of access to the park. Once again this does not equate with a fair and non-discriminatory process.

Objection 9 - Cintra Park – Email has photos attached

To whom it may concern

I strongly object to the Festival Republic license application. Bromley Council are not considering the significant impact of multiple events (not just this one but several events are being given licenses):

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Application comments:

2 hours after events whilst drunken attendees wait in the street screaming and singing until late into the night whilst waiting for taxis. Despite this being raised several times before in complaints, the issue is not being resolved and we are often awake past midnight due to drunken people waiting for taxis on Anerley Hill. The recent license applications are also being given a later finish date which means this noise is now expected to last until after 1am in the morning.

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Application comments:

Impact on wildlife

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Other

We also note that there is a cinema on the high street so it isn't clear why films should be shown in the park.

In summary

Through continuing to grant these licenses, it is my view that Bromley council are deliberately choosing to negatively impact both the mental and physical health of its residents and prioritising this over supporting big organisations in making money. It is not clear how the park and local residents are benefiting from these events as minimal amounts are going back into the park with revenue appearing to predominantly pay the salaries of the events people being hired to manage events.

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Application comments:

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Appendix 3

Previous Licence held by
Live Nation (Music) Ltd at this Venue



LICENSING ACT 2003

Premises Licence London Borough of Bromley

Premises licence number

20/00398/LAPRE

S Phillips

Steve Phillips
Nuisance, ASB, Health, Safety and Licensing Manager

Licence Granted 1st January 2021

Issue Number

004

This licence consists of **26** pages (Including Licence Summary)

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Festival Republic
Crystal Palace Park Thicket Road Penge London SE20 8DT

Where the licence is time limited the dates

From the 1st January 2021 until the 30th September 2023 only.

Licensable activities authorised by the licence

Sale or Supply of Alcohol
Films
Live Music
Recorded Music
Performance of Dance
Similar to Live, Recorded Music or Dance

Where the licence authorises supplies of alcohol whether these are on and/or off sales

On sales only.



The opening hours of the premises

Hours Open to the Public on Every Day from 10:00 to 23:00

The times the licence authorises the carrying out of licensable activities.

Sale or Supply of Alcohol on Every Day from 11:00 to 22:30

Films on Every Day from 11:00 to 22:30

Live Music on Every Day from 11:00 to 22:30

Recorded Music on Every Day from 11:00 to 22:30

Performance of Dance on Every Day from 11:00 to 22:30

Similar to Live, Recorded Music or Dance on Every Day from 11:00 to 22:30

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

LIVE NATION (MUSIC) UK LTD
of
30 St. John Street London EC1M 4AY

Registered number of holder, for example company number, charity number (where applicable)

Registered under 02409911

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Full Name: Norman McDonagh

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol



Mandatory Conditions

A. Supply of Alcohol:

(1). No supply of alcohol may be made at a time when no designated premises supervisor has been specified in the licence or at a time when the designated premises supervisor does not hold a personal licence or the personal licence has been suspended.

(2). Every sale of alcohol under the premises licence must be authorised by a personal licence holder.

B. Irresponsible Promotions:

(1). The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2). In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to— .

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or .

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-



social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

C. Free Potable Water

(1). The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

D. Age Verification:

(1). The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2). The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3). The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

E. Minimum Measures:

(1). The responsible person must ensure that —

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures— .

- (i) beer or cider: ½ pint; .
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and .
- (iii) still wine in a glass: 125 ml; .

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and .

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.



F. Permitted Price:

(1). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2). For the purposes of the condition set out in paragraph 1 -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3). Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.



- (4). (1). Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2). The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

G. Films:

- (1). The admission of children must be restricted in accordance with the recommendations laid down by the British Board of Film Classification.

OR

- (2). In circumstances where the licensing authority has reclassified a film. Then access of children should be restricted to meet this reclassification standard.

Note:- "Children" means any person under 18 years of age.

H. Door Supervision:

- (1). Any individual employed at the premises as a door supervisor must
- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of that Act.

Conditions consistent with the Operating Schedule

The premises must operate in accordance with the submitted application form and is subject to additional conditions as specified within, Part 3 (Operating Schedule) of the Form, held by the Licensing Authority.

Stamped Reference Number: 20/00398/LAPRE dated 30.11.2020

Conditions attached after a hearing by the Licensing Authority

As this will be the first event of such kind in the borough it will be subject to extreme scrutiny to ensure that it complies with all of its stated conditions and the advice given by the Safety Advisory Group to ensure that it goes ahead in a safe and secure manner and has the minimum disruptive impact so far as it is reasonably practicable on the residents of the borough.



GENERAL

1. This Premises Licence authorises licensable activity on up to 6 event days each calendar year between 1 June and 15 September.

2. Each year the following conditions apply.

3. Notice of the proposed event days for that year will be provided by the Premises Licence Holder (PLH) to the Licensing Authority and the Police at least 6 months prior to the first event day. The event days will be agreed with the Licensing Authority.

4. The PLH shall liaise with the Multi Agency Forum (often known as SAG) established to advise upon the events authorised by this Premises Licence.

5. A draft Event Management Plan (EMP) will be submitted by the PLH to the Multi Agency Forum for comment and discussion at least 5 months prior to the first event day. The draft EMP shall contain, but not be limited to:-

1. Site Plan
2. Covid-19 Statement
3. Appendices 1-21
 - Appendix 1 - Adverse Weather Plan
 - Appendix 2 - Alcohol Management Plan
 - Appendix 3 - Crowd Management Plan
 - Appendix 4 - Child Protection and Safeguarding Policy
 - Appendix 5 - Counter Terrorism Plan
 - Appendix 6 - Health and Safety Policy
 - Appendix 7 - Fire Risk Assessment
 - Appendix 8 - Major Incident Plan
 - Appendix 9 - Medical Management Plan
 - Appendix 10 - Operational Management Plan
 - Appendix 11 - Noise Management Plan
 - Appendix 12 - Risk Assessment
 - Appendix 13 - Sanitation and Waste Management Plan
 - Appendix 14 - Security Placement Schedule
 - Appendix 15 - Site Map
 - Appendix 16 - Traffic and Transport Management Plan
 - Appendix 17 - Water Safety Plan
 - Appendix 18 - Production Schedule / CDM Build Schedule
 - Appendix 19 - Tent Exit Calculations
 - Appendix 20 - Fire Extinguisher Allocation
 - Appendix 21 - Ingress / Egress Plan



6. The EMP will include a Management Structure setting out key responsibilities based on the Gold/Silver/Bronze structure which is well understood by the organisers, Multi Agency Forum/Responsible Authorities.

7. The final draft of the EMP shall be submitted by the PLH to the Multi Agency Forum for approval 28 days before the first event day. Thereafter any further changes to the EMP must be approved by the Licensing Authority.

8. Throughout an event the PLH shall establish an Event Control to include the Event Liaison Team (ELT) comprising representatives of the PLH, Security and Multi Agency Forum. During event days the ELT shall manage operation of the event. Any necessary changes to the EMP may only be made with the consent of the ELT.

9. The PLH will implement the final EMP.

10. A Multi Agency debrief shall be held within 3 months of the last event day each year.

11. The PLH will utilise the format of Multi Agency meetings to bring together all key event staff and agencies involved in the event and we propose meeting once a month to ensure everyone is up to date with all plans and has a platform to raise any concerns. It will be at these meetings that the detail of the event's progress and direction will be discussed. Multi Agency meetings will continue throughout the actual event itself twice daily at times to be agreed with the Multi Agency Forum.

12. Any authorised officer of the London Metropolitan Police, the Chief Fire Officer, any authorised officer of the London Fire Brigade, any authorised officer of London Borough of Bromley (LBB), and any authorised officer of the Child Protection Agency shall have access to the licensed site at all reasonable times for the purposes of enforcing the observance of the licence conditions, for the prevention and detection of crime and criminal activity, the prevention of public nuisance, public safety and the protection of children from harm.

PREVENTION OF CRIME AND DISORDER

Metropolitan Police

13. The PLH will liaise with London Metropolitan Police on procedures, crime prevention advice and other relevant matters.

14. The PLH will arrange regular meetings with the Metropolitan Police Service to ensure liaison and co-operation at all stages of the planning, during the event itself and post event to debrief. Crime reporting and handover procedures will be agreed with the Metropolitan Police Service no later than 28 days prior to the start of the events.



15. Should police services be required at the event the PLH will provide the Metropolitan Police Service with an area in Event Control as well as some space for essential police vehicles.

16. The Metropolitan Police Service will be notified at the earliest opportunity by the Security Coordinator in the case of any incidents of serious crime and disorder where the victim consents and where the victim does not consent, where an intervention is required to maintain wider public safety at the discretion of the Security Co-ordinator or PLH.

Security and Stewarding

17. The PLH will procure the preparation of the Security Plan which will form part of the EMP. The aims and objectives of the security plan in relation to crime and disorder are:-

- To prevent and deter incidents of crime.
- To provide a covert patrol to detect illegal activity.
- To deal positively and proportionately with any incidents of disorder / anti-social behaviour.
- To provide an eviction service from site.
- To ensure the security of onsite infrastructure, bars, stages etc.

The key objectives of the security strategy will include :-

- Strong liaison with the Metropolitan Police to facilitate intelligence sharing and mutual support.
- The interaction of security staff at an early stage with ticket holders in a positive and friendly manner.
- The use of mobile response units to react quickly to reports of incidents.
- The use of covert intelligence gathering staff.
- The eviction of persons attempting to cause problems or stirring up large groups of people to behave in an anti-social manner.
- The use of a co-ordinated approach with strong management from the Security Co-ordinator.

18. The security and stewarding companies contracted for each event will be notified to the local authority and emergency services in the EMP.

19. The PLH will require that all security, stewarding, trader companies, bar companies, cleaners and other large staffing groups vet their staff to an appropriate level. This will be audited by PLH. The PLH will also discuss the option of PNC checks with the Metropolitan Police Service.

20. An incident log will be kept and will be open to inspection by relevant agencies at all times in the Licensing Office.



21. All security and stewarding personnel will be readily identifiable to others by means of a tabard bearing a conspicuous unique personal identification number. This identification number will be displayed prominently in a large font. The details of the uniform(s) to be worn by the security and stewarding personnel will be provided to The Metropolitan Police as part of the EMP.

22. The profile and the training documentation for each security company will be available on request. Security staff will be briefed on the policies concerning the admission, exclusion and safeguarding of ticket holders whilst in the premises. In addition, a comprehensive staff handbook will be provided and we expect them to keep it on their person whilst on shift.

23. A security and stewarding placement schedule will be submitted to the Multi Agency Forum 28 days prior to the commencement of the event. The areas and numbers of deployments will be detailed in this Schedule which will form part of the EMP.

24. A draft version of this schedule will be submitted at least 3 months in advance of the event. The placements and numbers will be fluid to be able to react appropriately to unexpected crowd behaviour. A security coordinator will be based in Event Control to coordinate security operations.

25. Security in sufficient numbers will be deployed at the Event and a daily audit of security numbers will be undertaken by the Security Coordinator.

26. Crime prevention advice will be agreed with the Metropolitan Police Service in advance and relevant information displayed on signage around the site and on the event websites. The PLH will employ covert security who will monitor the site.

Drugs Policy

27. The drugs policy will be agreed in advance of the event with the Metropolitan Police Service and submitted with the EMP.

CCTV

28. CCTV will be installed at agreed locations across the site to give coverage of strategic points and key locations on site. These locations will be marked on the site plan. The CCTV at the arena entrance will enable monitoring of crowd flows. A bank of CCTV monitors will be situated in the Event Control Tent to allow for management, security contractors and CCTV controllers to monitor situations and incidents and deploy staff appropriately and it will be taped continuously, recorded in real time. Any requests to view the footage will come via the London Metropolitan Police Silver Commander during the event and via a nominated officer post event.



29. The CCTV company will have a contractual obligation to provide a log and regular update to the Security Co-ordinator and PLH detailing any problems with any cameras or equipment or any other issues that have occurred.

Searching Policy

30. Searching will be carried out in accordance with the Searching Policy. The priority of the searching operation shall be to deter, disrupt and detect those attempting to enter the event with banned or illegal items, while simultaneously maintaining good order and public safety as well as an efficient flow rate of customers through the gate. The Policy will be communicated via signage at all entrances and in the ticket terms and conditions. Searching is permitted onsite with consent under our terms and conditions of entry but is not permitted offsite.

31. An assessment will be made by the PLH in conjunction with the Security Co-ordinator(s) and the Metropolitan Police about what level of searching should be employed for each specific event. A senior member of the PLH's staff will monitor searching so that issues can be escalated and searching regimes finessed as required during events.

32. Searching and Seizures Briefings for Security Staff will be detailed in the EMP.

33. A Surrender System of prohibited items will be detailed within the EMP.

34. An eviction policy will be detailed within the EMP.

Counter Terrorism

35. A Counter Terrorism statement will be contained within the EMP which will take account of the threat levels at the time of the events.

Lost Property

36. Lost Property will be handled by the Information / Lost Property / Welfare Tent. There will be an email address for the public to contact should they have lost any items. Lost Property will be held for an agreed period to enable it to be reunited with owners after the Event.

PUBLIC SAFETY

Crowd Management

37. The maximum capacity shall not exceed 49,999 to include ticket holders, guests, artists, staff and contractors at any one time.

38. The nominated competent person with overall responsibility for crowd management safety is the PLH. The PLH will task the Security Co-ordinator to review any reports from staff working and co-ordinate any actions where appropriate to facilitate public safety across the whole site.



39. The arena entrance will be planned to open earlier than the regulated entertainment starts in order to stagger ticket holder's entry.

40. All infrastructure will be designed and erected with public safety in mind. Tent poles and lighting towers in key public areas will be fenced off or protected in another way or highlighted where protection is not possible and trip hazards in public areas will be minimized and highlighted where unavoidable.

41. The public safety objectives of the crowd management plan are: -

- To maintain a safe environment for members of the public / staff / artists working at the events.
- To ensure only authorised ticket and pass holders gain access to the relevant areas.
- To monitor crowd movements, identify and deal promptly and effectively with any identified crowd control issues.
- To take necessary action to prevent and deter unauthorised fires.

42. The following contractors / staff will be invited to be present in Event Control:

- Security Co-ordinator / Deputy / Communications operator
- Security contractor control desks
- Fire control
- Medical control
- CCTV and operators
- Premises Licence Holder (or Deputy) – emergency situations
- Representatives from LBB
- Noise Management contractor
- Any other relevant stakeholders

43. The PHL will make all reasonable endeavours to ensure that the crowd are carefully monitored and managed in all instances including any crowd sways or surges.

44. The PHL will make all reasonable endeavours to ensure that crowd movements / egress are carefully monitored and managed. There will be CCTV installed at the arena entrance and exit to enable monitoring of crowd flows.

45. A Table Top exercise will be offered each year to rehearse emergency scenarios within the Multi Agency Forum.

46. A Major Incident Plan will be included within the EMP and will include a key personnel contact sheet and an evacuation plan. This will be submitted to the Multi Agency Forum and discussed as part of the pre planning process.

47. Temporary roadways will be laid where necessary to aid access and the routes will have strategic passing places.



48. All access and egress routes, sanitary accommodation, drinking water, first aid points and public transport will be adequately and conspicuously signposted. Signs will be clear, visible and adequately illuminated at night and safety signs will conform to legislative requirements. All emergency exit gates will be provided with relevant gate numbers identifiable from both inside and outside the arena and these will correspond with the site plan.

49. A Welfare Tent will be located in an agreed position on site. It will be open throughout the duration of the events to help people who find themselves requiring assistance.

50. An Information Point will be situated in an agreed position on site and staffed by Festival personnel to provide information to persons attending the event. The information tent will have details on the location of facilities, local services, transport and entertainment.

51. The event website will host travel information, conditions of entry and details of onsite facilities. This information will also go out to all ticket buyers in our pre event communications.

Medical Provision

52. The PLH will appoint a suitably competent organisation to provide medical and first aid cover on site. The confirmed medical contractor will be notified to the Multi Agency Forum in the EMP. This contractor will be a reputable medical contractor that has been fully vetted by Festival Republic. There will be a fully staffed medical centre on site at all times when the site is open to the public.

53. A full Medical Management Plan will be provided by the medical contractor and PLH as part of the EMP. This will be fully risk assessed against the relevant legislation and will include a breakdown of staffing numbers as well as the operational plan for the event site.

54. Outside of the hours of onsite cover any incidents on site will be dealt with by the assigned First Aider, or transferred to hospital if necessary. There will be a designated first aider on site at all times during the build and break periods.

55. The First Aid points will be positioned in agreed positions around the site.

56. A log will be kept of all actions and decisions made by the onsite medical provision. This will be held confidentially by the provider.

57. The PLH shall make provision for the recording of and notification to the Licensing Authority of any suspected instance of notifiable infectious disease or including any suspected cases of food poisoning presenting to the medical and first aid provider on the Licensed Premises.



Fire Safety

58. The PLH will appoint experienced fire safety advisors to act as our competent person(s) to conduct the Fire Risk Assessment. The Fire Risk Assessment is dynamic and will be reviewed as necessary during the events. The Fire Risk Assessment will be submitted to the Multi Agency Forum as part of the EMP.

59. The PLH will appoint a Fire Safety Team to assist with the management of fire safety. The contracted Fire Safety company will be notified to the Multi Agency Forum as part of the EMP. The roles and responsibility of the Fire Safety Team will be as set out in the Major Incident Plan and the Fire Risk Assessment.

60. Appropriate fire fighting equipment and exit signs will be provided. All fire points will be clearly signed and visible.

61. The Fire Safety Team will be provided with radios and a desk within Event Control.

62. A patrol will be instituted as soon as any temporary structure is erected to watch for possible fire hazards. As a matter of course all stewards and security will be instructed to watch for possible fire hazards.

63. Fire safety details of all backdrops to be used will either be submitted to London Fire Brigade or Multi Agency Forum prior to the start of the events.

64. All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations and filling materials used in furnishings supplied and used will carry flame retardancy certification to the relevant British Standards or will be inherently flame retardant. The details of all such materials will be held by the Health and Safety Team and will be available for inspection by London Fire Brigade onsite.

65. The siting of all vehicles, generators, tents, marquees, dressing rooms etc. shall be arranged so as to provide fire breaks. The Fire Safety Team will check that fire breaks are adequate and maintained on an ongoing basis.

66. All traders are sent fire safety information relevant to their onsite activity and are checked when onsite by our fire safety team and gas inspectors.

67. Fire Exits will be provided in all structures to give access to the arena from where, if necessary, ticket holders can be marshalled to an evacuation holding point. Tent exit calculations and drawings for any new structures and tents that will be used for public assembly will be submitted to Building Control and London Fire Brigade no later than 28 days prior to the events and will be erected accordingly. Means of escape from structures will be by signed and lit exits. The place of safety will be the evacuation holding point which will be designated as required.



68. The PLH will erect a perimeter fence to enclose the arena. There will be sufficient emergency exit gates for the capacity of the arena according to legislative guidance. During the event all emergency exit gates will be unlocked and staffed by security and stewards. All exit signs will conform with legislative requirements and all exit doors / gates will be clearly signed and lit where appropriate. Fire exits will be checked by the Fire Safety Team on an ongoing basis. Emergency lighting will be checked by the electrical contractor.

69. The EMP will contain the Fire Risk Assessment and Tent Exit Calculations.

70. Details of pyrotechnics and special effects will be collected in advance of events and reviewed by the Health and Safety team. All details of proposed pyrotechnics will be sent to London Fire Brigade and the Licensing Authority for approval in advance of the events.

71. The Event Safety Coordinator will carry out a check once any pyrotechnics are installed to check compliance with agreed positions and the effects list.

72. To limit the amount of LPG brought onto site by traders, accreditation will be given to an authorised LPG supplier to supply all traders as required. A secure storage area for this LPG during the event in a non-public area will be created. All trader's LPG is checked by the onsite Fire Safety Team on an ongoing basis and they will prohibit the use of any unsafe equipment that they find. Pre and post event a secure compound will be created for any LPG containers found on site. All secure storage areas for LPG will be clearly marked as "no smoking areas".

Health and Safety – General

73. The PLH or his Deputy or the Site Manager and the Event Safety Co-ordinator will carry out an inspection of the arena prior to opening each morning and ongoing inspections of the site. All inspections will be documented on checklists and will be available for inspection by the Health and Safety Team.

74. The Premises Licence holder is fully committed to safe working practices and a copy of our Health and Safety documentation will be available on request. The Health and Safety Policy contains full details of our working practices and procedures and will be submitted with the EMP.

75. All phases of the event including the load in, the event itself and the load out will be given equal status as far as health and safety is concerned. All contractors will be given a copy of the Site Rules and in the case of contractors who we have not worked with in the past, they will be vetted.



76. Work onsite will be monitored by the PLH, Site Manager and Event Safety Co-ordinator and safety inspections will take place regularly. All users will be briefed via the Site Rules to conduct visual checks prior to using equipment. An internal safety audit and review of the events and an external audit and review in conjunction with the Multi Agency Forum at the post event debrief each year if required.

77. Areas which are subject to noise impact for long periods of time will be designated as Ear Protection Zones and staff will be required to wear hearing protection within these zones.

78. The build and break phases of Crystal Palace Events come under Construction (Design and Management) Regulations 2015 (CDM 2015). The events are a notifiable project under CDM through the HSE's F10 system.

Health and Safety – Structures

79. The PLH, Site Manager and Event Safety Co-ordinator will take all reasonable steps to ensure that all temporary structures are suitable and fit for their intended purpose and installed in accordance with the contractor's plans. Copies of the completion certificates for all temporary structures will be available to the Licensing Authority on request, appropriately endorsed by the contractor or other competent person, prior to the commencement of their use.

80. The PLH will obtain documents, plans and calculations relating to the stages and other relevant temporary structures. Copies of these can be submitted to the Licensing Authority on request. All exits will be kept clear from obstruction by equipment and cables etc. at all times by security personnel.

81. All temporary structures will be erected by competent contractors in accordance with submitted calculations, plans and specifications where relevant as well as in accordance with their risk assessments and safety method statements.

82. The PLH will commission an independent Structural Engineer to examine all temporary structures on the site and all drawings thereof.

83. The front of stage barrier (including a secondary barrier if required) will be supplied by a reputable company known to the PLH. The barrier contractor will be notified to the Multi Agency Forum in advance of the event. Technical details will be shared with the Multi Agency Forum. Crowd channelling barriers may be used in areas such as the Arena Entrance to separate the crowd into lanes.



84. A written wind speed policy will be in place throughout the event and it will incorporate information from and for all relevant contractors. This will be written into the Adverse Weather Plan. It will include an outline of actions to be taken at specific wind speed trigger points. The Event Safety Co-ordinator will check that periodic wind speed measurements are taken throughout the site occupation period.

85. All access/exit ways leading to and from the licensed site, stairways if used, routes through to the main highways, toilet blocks and first aid points will be illuminated by the provision of suitable lighting systems. Sufficient portable lighting equipment will be available to address any areas of inadequate lighting on the approaches to the licensed site.

86. A temporary electrical system will be set up on site using temporary generators and wiring systems. All work will be carried out by competent and experienced electrical contractors. Emergency lighting will be provided on all arena and tent exits and other key areas. Lighting will be provided in any marquees. Generators will be protected and placed in safe locations.

87. An onsite traffic management plan will form part of the EMP. The PLH will give instruction to all staff and contractor drivers that vehicular movement while ticket holders are on the licensed site must be limited to essential journeys and controlled in the interests of the safety of ticket holders. Traders will be briefed to the effect that vehicle movement within the licensed arena during the curfew hours is strictly prohibited. All onsite personnel will be briefed that any vehicle movement within the remainder of the licensed site must be undertaken with extreme caution.

88. If required ground conditions will be improved with the use of woodchip or other suitable materials. Trip hazards will be minimised and tent pegs / scaffolding will be covered with pipe lagging. The arena manager will monitor the ground conditions in the arena and take any action required to minimise trip hazards. Any spillages will be risk assessed and cleared up as necessary.

89. A Water Safety Plan will be provided to the satisfaction of LBB Environmental Service and included in the EMP.

90. Sufficient drinking water points will be placed around the licensed site for the adequate supply of free drinking water for ticket holders throughout the event.

91. The water point areas will be monitored on a regular basis throughout the event. Monitoring will include checks on adequacy of drinking water supply, checks on cleaning and sanitisation of the points, checks for leaks, damage, flooding and blockages. Any problems identified will be addressed straight away.

Sanitation and Waste Management

92. A Sanitation and Waste Management Plan will be provided to the satisfaction of LBB Environmental Health Service and included in the EMP.



93. The sanitation section of the plan will include :-

- Location, numbers and types of sanitary accommodation, washing facilities provided
- Methods and frequency of emptying, cleaning and monitoring of the sanitation facilities throughout the event
- Methods and frequency of refilling and monitoring hand sanitizer units
- Drainage of sanitation areas
- Nominated personnel to be responsible for monitoring throughout the event

94. Sufficient sanitary accommodation units and hand cleansing facilities will be placed in suitable locations around the licensed site for the provision of sanitary facilities for ticket holders throughout the event. Numbers will be shared in advance with the Multi-Agency forum as part of the EMP.

95. The sanitary accommodation units and hand cleansing facilities will be monitored on a regular basis throughout the event; the frequency of maintenance and monitoring will take account of peaks and troughs in demand for the facilities throughout the event. Monitoring will include checks on cleaning and sanitisation of the units, checks for leaks, damage, flooding and blockages.

96. The PLH will have a team of monitors who will check that all sanitary facilities on site are serviced and maintained to a high standard. Sanitary accommodation units will be regularly emptied throughout the event by a competent licensed contractor. Emptying procedures will conform to site safety rules as outlined in any Risk Assessments and site health and safety policies.

Traders

97. As far as is possible, traders will be positioned a reasonable distance from the stage and exits from the licensed site and will remain stationary in the arena until the site is clear of the public and Event Control gives permission for movement. The position of catering units, bars and non-food traders will be marked on the site plan.

98. All food traders will be coordinated where possible by one concession management company. All details and documentation for food traders will be provided to LBB Food Safety team for inspection.

Alcohol and Bar Management

99. A comprehensive Alcohol Management Plan will be submitted as part of the EMP. The distribution and number of bar outlets will be designed to provide a reasonable geographical distribution and the final site map will clearly show the confirmed positions of these outlets each year.



100. A Challenge 21 policy will be in place on site. Bar staff will ask for proof of age ID whenever the customer appears to be under 21. The proof of age will need to be evidenced by an agreed form of ID. If there is any doubt as to the age of the customer they will be refused service. Warning signs will be used to advise that it is illegal for over 18 to buy alcohol for those under 18. The Designated Premises Supervisor will be required to brief bar security staff that they should take reasonable steps to monitor the final destination of alcoholic drinks.

101. No bar servers will be under 18. All reasonable efforts will be made to stop and discourage underage drinking by placing spotters in the bar areas and by the Designated Premises Supervisor briefing all bar security as well as the bar staff to monitor for instances of underage drinking. In addition, the Designated Premises Supervisor, security, the bar manager and other bar supervisors will also monitor the performance of the serving staff. Test purchasing operations by Trading Standards will be welcome at any time and full co-operation will be given as required.

102. Soft drinks and free drinking water will be available onsite as an alternative to alcohol.

103. All bar staff involved in the sale of alcohol will be trained in the strengths of drinks and will be able to give customers advice on this. They will be instructed to monitor customers for instances of drunkenness and not to serve those who are drunk. All relevant staff and contractors will be clearly briefed by the Designated Premises Supervisor on these issues. Briefing documents will be available for inspection in the Licensing Office. All alcohol products will be clearly merchandised as alcoholic products and therefore not easily confused with non-alcoholic products. There will be a price list displayed at each bar which will give the "alcohol by volume" levels of each drink. No alcohol will be served in glass or glass containers in public areas.

104. There will be clear signage up to state that alcohol cannot be brought onto site.

105. An extensive programme of training will be organised by the bar concessionaire and these training documents will be available to LBB on request.

106. Each bar will be run by a bar supervisor and this person under the direction of the Designated Premises Supervisor will be fully in charge of the bar tent. If the bar supervisor perceives that there may be a public order issue with a refusal to serve a particular individual they will isolate the situation wherever possible. Security guards will be employed who will be based continuously in the bar area. They will help the bar staff and other event security monitor potential drunkenness. There will not be any irresponsible drinks promotions such as happy hours or two for one offers.



107. The event website will host information around the dangers of alcohol (and drugs) and provide guidance on where ticket holders can get help should they require it. The medical and welfare tents will be equipped to deal with any potential drunkenness if required.

Disabled Access

108. The PLH will arrange for special provisions for disabled access customers, namely access and egress routes, car parking (where available), sanitation facilities and viewing areas where appropriate. There will be a pre registration scheme available so we can determine the number of access customers planning on attending the event. This will allow us to ensure we have the appropriate facilities available to accommodate all guests. There will be disabled access viewing platforms at the main stages. Information will be sent out in advance to all disabled access ticket holders which will provide information about all the facilities available on site, as well as details of transport hubs nearby. The safe evacuation of disabled access ticket holders will be overseen by the onsite disabled access team. There will be trained members of staff to implement the emergency egress plans with regards to disabled access customers.

Covid-19

109. All Events are subject to Government guidance and all relevant legislation relating to Covid 19 which will be followed accordingly. Relevant guidance when published will be incorporated into the EMP which will be subject to scrutiny by the Multi Agency Forum.

PREVENTION OF PUBLIC NUISANCE

Noise Management

110. The Premises Licence Holder will appoint a competent and experienced Acoustic Consultant. A comprehensive Noise Management Plan will be undertaken by the Acoustic Consultant which will form part of the EMP. This Noise Management Plan will contain the maximum noise levels permitted and the Acoustic Consultants management strategy and measures to control music noise levels during the events. The Premises Licence Holder shall operate in accordance with the controls stated in the Noise Management Plan.

111. The Acoustic Consultant will assess the positioning of sound sources pre event and liaise with LBBs noise consultants throughout the event. Sound checks will take place the day prior to the event as well as the morning of the event. Times for these checks are to be agreed in advance with LBBs noise team. The Acoustic Consultant will be available throughout the duration of the event and will have complete authority to ensure compliance with the Noise Management Plan. They will hold regular meetings with LBB Noise team during the event. A means of radio communication will be provided to the Noise Team to enable ease of communication.



112. The sound amplification systems will not be used by the Premises Licence Holder after the permitted hours of musical entertainment on any night of the event for the relaying of music or for any purpose except for emergency announcements relating to public order and safety.

113. A resident's hotline will be installed on site and will be publicised in advance of the event to local residents by way of a letter and will be staffed throughout the events. All calls will be logged and the log will be held by the Licensing Office. All calls to the hotline relating to noise, will be reported to Noise team who will have teams both on and off site to monitor noise. This number will be operational in line with arena opening times. The letter will also advertise the existence of the event and timings for regulated entertainment.

114. A monitoring report, demonstrating compliance with the relevant licensing conditions shall be submitted by the Acoustic Consultant to the London Borough of Bromley's Environment Health Department within 7 days.

115. Plant and machinery, food preparation, cleaning, waste collection and other activities that might generate noise are all undertaken well inside the site and at a considerable distance from any residential properties.

Traffic and Transport Management

116. A Traffic and Transport Management Plan (TMP) will be drawn up for the Events each year by Festival Republic in consultation with the Multi Agency Forum. The TMP will be reviewed annually.

117. This plan will include arrangements for vehicle routes, public transport, taxis, a dispersal policy, and a traffic signage plan. The PLH will consult with LBB Network Management team, London Metropolitan Police, Transport for London, Network Rail, Arriva Rail, Govia Thameslink Rail, London Buses and the PLH's appointed Traffic Management Company. It will cover all aspects of production vehicle access to and egress from the event during the load in and load out as well as for the event itself.

118. There will be no public parking on site.

119. TfL will be consulted in relation to Black Cab pick up and drop off points. During the planning phase there will be liaison with Uber and other private hire firms to ensure a central pick up location. They will be contacted in advance of the event and a suggested routing will be communicated to them. A Taxi Rank will be set up if applicable at an agreed location with the Multi Agency Forum.



120. In addition to the TMP an Ingress / Egress Plan focusing on pedestrian movements will be developed with guidance from with the Multi Agency forum, Transport for London, Network Rail, Arriva Rail, Govia Thameslink Rail, LBB Network Management Team, London Buses and taxi companies to ensure a smooth pedestrian egress at the end of the events.

121. All advised transport routes will be communicated in advance with ticket holders which will stress that there is no parking on site and encourage people to arrive by public transport. Travel information will be kept up to date on the event websites. There will be advance warning signage in key areas to let the local residents know of peak periods should they wish to avoid the area. Signs will be installed on all of the key routes in advance of the events to alert local drivers of the increased use of the key routes, subject to agreement by the relevant agencies.

122. A signage contractor, will be appointed to implement all off-site traffic management signage if necessary. Due to the location of the event we anticipate road signage to be minimal. Our signage contractor will liaise with the relevant agencies on our behalf well in advance of the event.

123. If required by the Multi Agency Forum, advance warning signage will be in place 14 days prior to the first event.

Egress Measures

124. Clear and legible notices will be displayed at exits, and other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents, in particular emphasising the need to refrain from sounding horns and loud use of vehicle stereos.

125. Security and stewards will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary. In addition, security and stewards will be positioned along the egress routes where reasonable to safeguard both residents and ticket holders.

126. Notices will be prominently displayed at all exit points to inform ticket holders that open drinks cannot be taken off the premises. In the event that ticket holders do attempt to leave the site with open drinks, security will be on the exit routes to confiscate the items.

127. Signage will be displayed on the exit routes asking ticket holders to please respect the local area when leaving.



Litter and Waste Management

128. The collection and disposal of refuse from all parts of the site and a litter and waste management strategy will be provided to the satisfaction of LBB Environmental Protection Team and incorporated in the EMP. This strategy will address:

- Location and number of containers
- Emptying and replacement schedule
- Steps to remove litter throughout the event
- Standby procedures to address any identified refuse accumulations e.g. overflowing receptacles
- After event cleaning schedule
- Steps to prevent litter from being dropped offsite
- Steps to remove litter along entrances and exits adjacent to the site
- Arrangements for waste produced by traders
- Methods proposed to evidence that the above steps have been taken.

129. The PLH shall make all reasonable efforts to ensure that lighting provided to the site does not cause any light pollution that intrudes upon the comfort and amenity of nearby residents to such an extent as to be a nuisance.

130. The PLH will co-operate with Trading Standards for any investigations or inspections that they want to carry out.

Resident Consultation and Information

131. The PLH will make all reasonable efforts to ensure that effective communication will be undertaken with local residents. A meeting will be held for members of the local area which will be attended by members of the PLH. LBB will also be invited to attend. Details of this meeting will be circulated to the local community in advance of the meeting.

132. Information for residents and businesses will be hosted on the event website. This will include any traffic restrictions, key timings and how to get in contact with the organisers.

133. The PLH will ensure a residents hotline number will be available as a facility for local residents to call in with any concerns, observations or complaints. Local residents will be encouraged to get in touch at any time and all of their concerns will be comprehensively considered. The hotline will be operational during the hours of the event. Where necessary calls taken can easily be referred to the Security Coordinator, the Noise Team, or the Police.



PROTECTION OF CHILDREN FROM HARM

134. The PLH will compile a Safeguarding policy to provide information regarding the protection and mental wellbeing of individuals, and to outline how we will safeguard vulnerable children/vulnerable persons from abuse, harm, and neglect.

135. The PLH shall have a comprehensive Lost Children Safeguarding Policy which will be included as part of the EMP.

136. At events which will attract children, facilities suitable for children will be present. All welfare teams will be trained and DBS checked where necessary.

137. The Welfare Tent will be open during the arena opening hours and will remain open as long as there is someone in their care. The Welfare Tent will offer assistance to young adults including a drugs advisory service.

138. The PLH shall require all bar contractor staff to be competently trained in Challenge 21.

139. Drugs, alcohol and health advice and counselling shall be available at the Welfare Tent and liaison between facilities will ensure that facility users will receive appropriate care. All welfare staff will be over 18 years of age and are aware of emergency procedures and communication with other agencies. As necessary welfare staff will liaise with parents or guardians, Social Services and other appropriate agencies.

Plans

Held by the Licensing Authority:

Stamped Reference Number: 20/00398/LAPRE Dated: 30th November 2020

**LICENSING ACT 2003****Premises Licence Summary****Premises licence number****20/00398/LAPRE**

Steve Phillips
Nuisance, ASB, Health, Safety and Licensing Manager

Licence Granted 1st January 2021 Issue Number **004**

This licence summary consists of **2** pages

Premises Details**Postal address of premises, or if none, ordnance survey map reference or description**

Festival Republic
Crystal Palace Park Thicket Road Penge London SE20 8DT

Where the licence is time limited the dates

From the 1st January 2021 until the 30th September 2023 only.

Licensable activities authorised by the licence

Films
Live Music
Recorded Music
Performance of Dance
Similar to Live, Recorded Music or Dance
Sale or Supply of Alcohol
Hours Open to the Public



The opening hours of the premises

Hours Open to the Public on Every Day from 10:00 to 23:00

Where the licence authorises supplies of alcohol whether these are on and/or off sales

On sales only.

The times the licence authorises the carrying out of licensable activities

Sale or Supply of Alcohol on Every Day from 11:00 to 22:30

Films on Every Day from 11:00 to 22:30

Live Music on Every Day from 11:00 to 22:30

Recorded Music on Every Day from 11:00 to 22:30

Performance of Dance on Every Day from 11:00 to 22:30

Similar to Live, Recorded Music or Dance on Every Day from 11:00 to 22:30

Name, (registered) address of holder of premises licence

LIVE NATION (MUSIC) UK LTD
of
30 St. John Street
London
EC1M 4AY

Registered number of holder, for example company number, charity number (where applicable)

Registered under 02409911

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Full Name: Norman McDonagh

State whether access to the premises by children is restricted or prohibited

See conditions 134 to 139

Appendix 4

Satellite Image of the Premises

Satellite Image of Crystal Palace Park and Surrounding Area

